

Charter Township of Filer DDA

Electronic: Regular Meeting

Proposed Minutes

November 5, 2020
4:30pm

Filer Township Hall
2505 Filer City Road, Manistee, MI 49660
231-723-3138

<i>Chair 2022</i>	<i>Vice-Chair 2022</i>	<i>Treasurer 2022</i>	<i>Member 2020</i>	<i>Supervisor</i>	<i>2022</i>	<i>Member 2020</i>	<i>Member 2021</i>	<i>Member 2021</i>	<i>Director</i>
<i>Robert Yates Business</i>	<i>Tom Chycinski Resident in district</i>	<i>Kathy Gutowski Citizen at Large</i>	<i>Mathew Johnson Business</i>	<i>Terry Walker Supervisor</i>	<i>Patty Preuss Business</i>	<i>Vacant Business</i>	<i>Al Frye Citizen At Large</i>	<i>Todd Newenhouse Business</i>	<i>Tamara Buswinka</i>

Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Yates at 4:30p.m.

Roll Call

Members Present: Walker, Johnson, Gutowski, Yates, Frye, Preuss, Newenhouse, Chycinski

Members Excused Absence:

Members Unexcused Absence: Henry

Others Present: Tamara Buswinka, DDA Director

Chairperson Yates requested a reordering of the agenda items.

Yates moved, supported by Gutowski, to reorder the items on the agenda so that the Treasurer's Report comes before the Chairman's Report.

Roll Call Vote: Yates: Yes, Chycinski: Yes, Gutowski: Yes, Johnson: Yes, Walker: Yes, Preuss: Yes, Frye: Yes, Newenhouse: Yes. Motion passes unanimously.

Consideration of the Minutes

Preuss moved, supported by Johnson, to approve the November 5, 2020 minutes with a correction to the spelling of "Newenhouse" on page 3.

Roll Call Vote: Yates: Yes, Chycinski: Yes, Gutowski: Yes, Johnson: Yes, Walker: Yes, Preuss: Yes, Frye: Yes, Newenhouse: Yes. Motion passes unanimously.

Treasurer's Report

Johnson moved, supported by Chycinski, to accept the Treasurer's Report and pay the bills as presented.

Roll Call Vote: Yates: Yes, Chycinski: Yes, Gutowski: Yes, Johnson: Yes, Walker: Yes, Preuss: Yes, Frye: Yes, Newenhouse: Yes. Motion passes unanimously.

Gutowski offered to speak to Tom Stege about obtaining an itemized list of monies that are scheduled to be refunded. Yates recommended that whenever monies are requested, and then approved, for refunding from the TIF capture, the DDA is officially notified.

Chairman's Report

The Board engaged in a discussion about the two sewer loans: \$270,000.00 and \$3.8 million; to assess the pros and cons of paying down the debt. Yates suggested the Board consider paying off the smaller loan and to give consideration to paying \$200,000.00 toward the larger loan at some point into the future.

Gutowski moved, supported by Johnson, to pay the balance of the smaller loan, approximately \$270,000.00, and for the Board to consider paying additional monies toward the larger loan during fiscal year 2021-22.

DISCUSSION ON THE MOTION:

Frye clarified that paying into the smaller loan would not result in a lower yearly payment which is currently \$90,000.00. Yates suggested that waiting to pay an additional \$200,000.00 into the larger loan would allow the Board to understand the fiscal health of the district as the district recovers from recent economic struggles. Newenhouse questioned how the accounting of the loan repayment, whether it is to the smaller or larger loan, will be handled so that the debt burden carried by the DDA is reduced for the DDA's portion of the total sewer debt relative to the Township's burden; will the DDA's yearly payments be reduced since the DDA paid to reduce the total debt burden. Yates spoke about the need for legal representation specific to the DDA to help answer some of the Board's questions.

Roll Call Vote: Yates: Yes, Chycinski: Yes, Gutowski: Yes, Johnson: Yes, Walker: Yes, Preuss: Yes, Frye: Yes, Newenhouse: Yes. Motion passes unanimously.

Yates asked the Board to consider the various attorney's presented by Buswinka. Chycinski recalls working with Chris Byzdok and Eric Williams on other projects in the Township. After some discussion the Board directed Buswinka to provide them with additional information about Richard Figura and Chris Bzdok.

Supervisor's Report

Walker informed the Board that the issues with Well #2 have been resolved, the well water at Magoon Creek was tested and is excellent, debris blocking the creek in Magoon Creek will be cleared by the neighbor in exchange for the neighbor taking the wood for their personal use, and Eric Gustad notified Consumers that more than a few light poles do not have working electricity and therefore the Christmas lights are not working. Richard Gillian has been working to restore power to the light poles.

Director's Report

Buswinka discussed the Township owned property development project. The DDA agreed to participate in a joint zoom-style meeting with the Township Board to hear a presentation by Mike Corby about Integrated Architectures work proposal and to meet Chad from Cherry Street Capital Development. Walker will let Buswinka know if the Township Board is willing to have a joint meeting

with the DDA. If a joint meeting is agreed upon, Buswinka will organize the meeting for the third week of December with Mike Corby.

Public Comment

None

Board Member Comments

None

Adjournment

Gutowski moved, supported by Walker, to adjourn the meeting at 5:31 p.m. Motion passed unanimously.

Next Board meeting is Tuesday, January 5, 2021 at 4:30 pm.

A meeting informational packet is available for public inspection at the Filer Township office, 2505 Filer City Road. The Filer Township DDA does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. The DDA Chairperson has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disability Act, and the rights provided thereunder, are available from the DDA