

CHARTER TOWNSHIP OF FILER  
MANISTEE COUNTY, MI

NOTICE OF REGULAR PUBLIC MEETING TO BE HELD ELECTRONICALLY

WHO: CHARTER TOWNSHIP OF FILER BOARD OF TRUSTEES

WHERE: ELECTRONICALLY, BY TELEPHONE CALL IN

WHEN: NOVEMBER 5, 2020 AT 6:00 P.M. EST

WHY: THE PURPOSE OF THIS MEETING IS TO CONDUCT REGULAR TOWNSHIP BUSINESS.

THIS MEETING IS BEING HELD ELECTRONICALLY IN ORDER TO PREVENT THE SPREAD OF THE CORONAVIRUS, MAINTAIN SOCIAL DISTANCING, AND TO COMPLY WITH THE EMERGENCY EXECUTIVE ORDERS OF GOVERNOR WHITMER.

PROCEDURE: MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING BY CALLING IN AT THE TIME OF THE MEETING TO THE FOLLOWING NUMBER:

CALL IN NUMBER: 1-877-594-8353

AT THE PROMPT, ENTER THE PASSCODE: 61275489  
ENTER THE POUND KEY (#) AFTER ENTERING THE PASSCODE.

QUESTIONS: MEMBERS OF THE PUBLIC MAY CONTACT MEMBERS OF THE TOWNSHIP BOARD TO PROVIDE INPUT OR TO ASK QUESTIONS ABOUT ANY MATTER THAT WILL COME BEFORE THE TOWNSHIP BOARD AT THIS MEETING BY CONTACTING BOARD MEMBERS AT THE FOLLOWING NUMBERS OR EMAIL ADDRESSES:

TERRY WALKER, SUPERVISOR: 231-723-3138 ext. 3; TWALKER@TWPHALL.COM

SHIRLEY BALL, CLERK: 231-723-3138 ext. 4; FILERCLERK@TWPHALL.COM

OTHER BOARD MEMBERS MAY BE CONTACTED BY CALLING THE TOWNSHIP HALL 231-723-3138 AND LEAVING A MESSAGE OR EMAILING YOUR INPUT OR QUESTIONS TO TAMMI SCHIMKE, 231-723-3138, EXTENSION 2 OR FILERTOWNSHIP@TWPHALL.COM. MESSAGES AND EMAILS ARE MONITORED AND WILL BE FORWARDED TO BOARD MEMBERS AS APPROPRIATE.

PERSONS WITH DISABILITIES WHO WISH TO PARTICIPATE IN THE MEETING SHOULD CONTACT CLERK SHIRLEY BALL AT THE NUMBER ABOVE TO MAKE SPECIAL ARRANGEMENTS.

CHARTER TOWNSHIP OF FILER  
**BOARD OF TRUSTEES REGULAR MEETING HELD ELECTRONICALLY**  
Filer Township Hall  
2505 Filer City Rd., Manistee, Michigan 49660  
**Thursday, November 5, 2020**

**AGENDA**

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

- 6:00 p.m.      **CALL TO ORDER and PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**CONSIDERATION OF APPROVAL OF MEETING AGENDA**  
**CONSIDERATION OF APPROVAL OF CONSENT AGENDA**

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Special Board Meeting held October 28, 2020.
- B. Financial Report
- C. Approval of the Township General Fund expenditures (including Fire Dept.)
  - Checks #38028 through #38118
  - Accounts Payable      \$44,390.13
  - Payroll                      \$16,119.14
  - Total                        \$60,509.27
- D. Approval of Water Department Expenditures checks #2775 through #2788. Total: \$78824.97
- E. Approval of Sewer Operating Expenditures checks #1100 through #1103. Total: \$10,819.95
- F. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$4,046.30
- G. Approval of newspaper advertisement for filling committee vacancies.
- H. Consideration of approval of a Budget Amendment to transfer \$20,000.00 from the Fund Balance of the General Fund to the Township Hall Fund.

**PRESENTATION**

**COMMUNICATION & ANNOUNCEMENTS**

- A. MRA Crystal Mountain Snow Sports Registrations
- B. Short Term Rental letter

**PUBLIC COMMENT**

**DEPARTMENT AND COMMITTEE REPORTS** - Reports may be given at any time during the meeting as time allows. (\*\*Items Requiring Action or Reporting) (\*Committee Meetings Held and/or Reports Submitted)

- A. \*Operations Services (formerly Wade-Trim)
  - a. Monthly Report
- B. Board of Review
- C. \*Office of the Zoning Administrator
- D. \*Downtown Development Authority
  - a. Directors Report

- E. Develop Filer Ad Hoc Committee
- F. Personnel Committee
- G. \*Planning Commission
  - a. Consideration of approval of presented 2021-2026 Capital Improvement Plan Synopsis prepared by the Planning Commission.
- H. Zoning Board of Appeals
- I. Elections Commission
- J. \*Building and Grounds Committee
- K. Fire Department
- L. PEG

**NEW BUSINESS**

- A. Consideration of Approval of AN ORDINANCE TO AMEND CHAPTER 23 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES, AS AMENDED, BY AMENDING SECTION 23.06 TO PROVIDE FOR ALTERNATIVE METHODS OF BILLING AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.
- B. Discussion and consideration of approval to proceed to have SAFEbuilt do Professional Permit Services for the Township.

**PUBLIC COMMENT**

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

8:00 p.m.      **ADJOURN**

CHARTER TOWNSHIP OF FILER  
2505 FILER CITY ROAD  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
October 28, 2020 HELD ELECTRONICALLY

DRAFT

Present: Terry Walker, Shirley Ball, Dean Kruse, Brian Krus, Tom Stege, Dale Kolanowski, Tom Chycinski

Absent: None

Meeting was called to order by Supervisor Walker at 4:00 p.m.

Motion by Kolanowski, seconded by Chycinski to approve the meeting agenda as presented. Roll Call Vote: Walker-yes, Ball-yes, Kruse-yes, Krus-yes, Stege-yes, Kolanowski-yes, Chycinski-yes. 7 Yeas, 0 Nays. M/C

Motion by Kruse, seconded by Chycinski to approve the consent agenda as presented. Roll Call Vote: Chycinski-yes, Kolanowski-yes, Stege-yes, Krus-yes, Kruse-yes, Ball-yes, Walker-yes. 7 Yeas, 0 Nays. M/C

Public Comment:

None offered at this time.

New Business:

Motion by Krus, seconded by Stege to approve Northern Pump & Well proposal #20-Q2204 in the amount of \$65,431.50 for well repair. Roll Call Vote: Kolanowski-yes, Krus-yes, Ball-yes, Stege-yes, Chycinski-yes, Walker-yes, Kruse-yes. 7 Yeas, 0 Nays. M/C

Motion by Kruse, seconded by Kolanowski to direct the Township Supervisor, on behalf of the Township, to sign permit application with EGLE for well #2 repairs. Roll Call Vote: Stege-yes, Kruse-yes, Kolanowski-yes, Walker-yes, Chycinski-yes, Ball-yes, Krus-yes. 7 Yeas, 0 Nays. M/C

Public Comment:

None offered at this time.

Motion by Krus, seconded by Walker to adjourn the meeting. Roll Call Vote: Kruse-yes, Ball-yes, Chycinski-yes, Walker-yes, Stege-yes, Krus-yes, Kolanowski-yes. 7 Yeas, 0 Nays. M/C

Meeting adjourned at 4:18 p.m.

Submitted,

Shirley Ball  
Charter Township of Filer Clerk

Filer Township  
 General Fund Reconciliation  
 Date: July 31, 2020

**Balance Sheet Accounts:**

General Fund Operating Cash	101-000-001.00	2,128,811.66
Liquor Law Operating Cash	212-000-001.00	44,106.25
Fire Operating Cash	899-000-001.00	173,698.19
Garbage & Refuse Cash	226-000-001.00	656,389.62
Payroll Clearing Cash	701-000-001.00	-
		<u>3,003,005.72</u>

Add: Outstanding Checks		2,010.90
Subtract: Outstanding Deposits		-
		<u>3,005,016.62</u>

Balance per Bank Statement		<u>3,005,016.62</u>
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Difference		<u>-</u>
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Fire Maintenance & Protection Fund	899-000-001.01	<u>28,749.87</u>
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**Investments**

**General Fund CDs:**

Shelby State Bank CD # 200090124		35,945.43
MBank CD # 6000017269		48,121.48
MBank CD # 6000017205		70,453.31
PNC Bank CD #31100375325		107,035.69
Total		<u>261,555.91</u>

**Water Fund CDs:**

Chemical Bank CD # ****4942		67,828.69
Chemical Bank CD # ****4260		67,001.04
Total		<u>134,829.73</u>

**Fire Fund CD:**

MBank CD # 6000017305		<u>35,218.06</u>
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# Check Register Report

10:03 AM *Township Board Bills* Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
38028	16	FILER TOWNSHIP WATER DEPT	10/02/2020	NAT 01	339.40
38029	1081	CONSUMERS ENERGY	10/02/2020	NAT 01	625.65
38030	1109	MITEL	10/02/2020	NAT 01	515.37
38031	16550	POSTMASTER	10/02/2020	NAT 01	900.00
Grand Total -					2,380.42

# Check Register Report

1:30 PM

Township Board Bills

Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
38032	476	CHARTER COMMUNICATIONS	10/07/2020	NAT 01	129.99
38033	754	GLOVES BY WEB	10/07/2020	NAT 01	89.95
38034	783	ROBERT SKIERA	10/07/2020	NAT 01	16.10
38035	851	TRU SHINE CLEANING & PRESER	10/07/2020	NAT 01	185.00
38036	978	GREAT LAKES ASSESSING	10/07/2020	NAT 01	2,416.66
38037	1028	TAMMI SCHIMKE	10/07/2020	NAT 01	40.83
38038	1048	THOMAS STEGE	10/07/2020	NAT 01	55.20
38039	1059	LARRY THOMPSON	10/07/2020	NAT 01	200.00
38040	1155	PAUL OLEN	10/07/2020	NAT 01	137.66
38041	1189	MATT FALK	10/07/2020	NAT 01	80.00
38042	1193	ELECTIONSOURCE	10/07/2020	NAT 01	299.03
38043	1209	TRIDONN CONSTRUCTION COMP,	10/07/2020	NAT 01	7,246.00
38044	1215	CRYSTAL FALK	10/07/2020	NAT 01	40.00
38045	2300	WAHR HARDWARE	10/07/2020	NAT 01	6.87
38046	7800	GRAND TRAVERSE MOBILE	10/07/2020	NAT 01	489.53
38047	7900	RON GUTOWSKI	10/07/2020	NAT 01	10.35
38048	10010	JACKPINE BUSINESS CENTER	10/07/2020	NAT 01	206.22
38049	26000	JAMES ESPVIK	10/07/2020	NAT 01	25.00
<b>Grand Total -</b>					<b>11,674.39</b>

# Check Register Report

Township

Board Bills

Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
<b>Checks</b>					
38050	58	GREAT LAKES ENERGY	10/10/2020	NAT 01	47.34
38051	476	CHARTER COMMUNICATIONS	10/10/2020	NAT 01	327.90
38052	601	REPUBLIC SERVICES	10/10/2020	NAT 01	9,528.92
38053	918	G FREELAND ROOFING SYSTEMS	10/10/2020	NAT 01	505.00
38054	954	PURE WATER WORKS	10/10/2020	NAT 01	11.00
38055	1043	GIL-ROY'S HARDWARE 6761	10/10/2020	NAT 01	87.00
38056	1081	CONSUMERS ENERGY	10/10/2020	NAT 01	3,346.50
38057	1183	RICHARDS & MC DOUGALL, P.C.	10/10/2020	NAT 01	600.00
38058	1214	PETERSON'S WELL DRILLING	10/10/2020	NAT 01	195.45
38059	6900	FUELMAN	10/10/2020	NAT 01	100.61
38060	10000	J B PUBLICATIONS	10/10/2020	NAT 01	70.95
38061	10010	JACKPINE BUSINESS CENTER	10/10/2020	NAT 01	90.94
<b>Grand Total -</b>					<b>14,911.61</b>



# Check Register Report

1:41 PM Township Burd Bills

Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
38062	179	AVAYA	10/22/2020	NAT 01	35.46
38063	256	DTE ENERGY	10/22/2020	NAT 01	139.40
38064	895	POLCYN PLUMBING & HEATING	10/22/2020	NAT 01	90.00
38065	908	MIKA MEYERS BECKETT & JONES	10/22/2020	NAT 01	4,558.07
38066	968	WEB MATTERS	10/22/2020	NAT 01	398.65
38067	1010	AT & T	10/22/2020	NAT 01	750.42
38068	1096	TKS SECURITY	10/22/2020	NAT 01	660.00
38069	1109	MITEL	10/22/2020	NAT 01	520.62
38070	1193	ELECTIONSOURCE	10/22/2020	NAT 01	82.39
38071	1204	APPLIED IMAGING	10/22/2020	NAT 01	57.00
38072	1270	LINKE LUMBER CO.	10/22/2020	NAT 01	3.00
38073	10010	JACKPINE BUSINESS CENTER	10/22/2020	NAT 01	291.99
38074	13099	JOHN HANCOCK LIFE INS. CO.	10/22/2020	NAT 01	972.22
<b>Grand Total -</b>					<b>8,559.22</b>

Check or Advice #	Check Date	Employee Name	Manual Direct Deposit Amount	Direct Deposit Amount	Check Amount	Check Type
38075	11/02/2020	GUTOWSKI, RONALD	0.00		217.66	Regular
38076	11/02/2020	KOLANOWSKI, DALE	0.00	0.00	327.93	Regular
38077	11/02/2020	KOoyERS, LYNN M	0.00	0.00	1,470.79	Regular
38078	11/02/2020	KRUS, BRIAN D	0.00	0.00	459.94	Regular
38079	11/02/2020	KRUSE, DEAN H	0.00	0.00	459.95	Regular
38080	11/02/2020	WALKER, KENNETH TERRY	0.00	0.00	1,577.02	Regular
38081	11/02/2020	WHETSTONE, MARLENE	0.00	0.00	120.25	Regular
38082	11/02/2020	BALL, SHIRLEY A	0.00	0.00	1,863.36	Regular
38083	11/02/2020	GUTOWSKI, KATHY	0.00	0.00	626.53	Regular
38084	11/02/2020	CHYCINSKI, THOMAS	0.00	0.00	342.71	Regular
38085	11/02/2020	SKIERA, RUTH A	0.00	0.00	66.07	Regular
38086	11/02/2020	STEGE, THOMAS	0.00	0.00	1,603.02	Regular
38087	11/02/2020	DITTMER, ROGER A	0.00	0.00	83.69	Regular
38088	11/02/2020	JOHNSON, CHRISTA M	0.00	0.00	74.89	Regular
38089	11/02/2020	KOLK, KAREN	0.00	0.00	74.89	Regular
38090	11/02/2020	THOMPSON, LARRY R	0.00	0.00	1,615.77	Regular
38091	11/02/2020	WILLIAMS, JENNIFER	0.00	0.00	81.73	Regular
38092	11/02/2020	SKIERA, ROBERT	0.00	0.00	158.58	Regular
38093	11/02/2020	OLEN, PAUL	0.00	0.00	1,418.17	Regular
38094	11/02/2020	SCHIMKE, TAMMI	0.00	0.00	1,731.15	Regular
38095	11/02/2020	ESPVIK, JAMES	0.00	0.00	420.70	Regular
38096	11/02/2020	FALK, CRYSTAL	0.00	0.00	9.39	Regular
38097	11/02/2020	FALK, MATTHEW	0.00	0.00	44.64	Regular
38098	11/02/2020	HANER, JOHN	0.00	0.00	64.52	Regular
38099	11/02/2020	HAWKINS, NICKOLAS	0.00	0.00	216.00	Regular
38100	11/02/2020	MUNSELL, MICHAEL	0.00	0.00	38.77	Regular
38101	11/02/2020	O BRIEN, GERALD	0.00	0.00	195.02	Regular
38102	11/02/2020	PECK, JAMES	0.00	0.00	52.81	Regular
38103	11/02/2020	ROGERS, LINDA	0.00	0.00	74.89	Regular
38104	11/02/2020	SKIERA, LOGAN	0.00	0.00	304.71	Regular
38105	11/02/2020	WARE, JANELLE	0.00	0.00	120.39	Regular
38106	11/02/2020	WARE, KEVIN	0.00	0.00	203.20	Regular

Total

16,119.14

# Check Register Report

Filer Charter Township

10:46 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
38107	60	WEST MICHIGAN CREDIT UNION	11/02/2020	NAT 01	90.00
Grand Total -					90.00

# Check Register Report

Filer Charter Township

1:30 PM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
Checks					
38108	6	JIM ESPVIK	11/05/2020	NAT 01	25.00
38109	476	CHARTER COMMUNICATIONS	11/05/2020	NAT 01	129.99
38110	851	TRU SHINE CLEANING & PRESERV	11/05/2020	NAT 01	185.00
38111	968	WEB MATTERS	11/05/2020	NAT 01	209.95
38112	978	GREAT LAKES ASSESSING	11/05/2020	NAT 01	2,416.66
38113	1028	TAMMI SCHIMKE	11/05/2020	NAT 01	51.18
38114	1054	SPICER GROUP	11/05/2020	NAT 01	3,060.00
38115	1081	CONSUMERS ENERGY	11/05/2020	NAT 01	496.07
38116	1216	BRITTAN MANKE	11/05/2020	NAT 01	75.00
38117	7900	RON GUTOWSKI	11/05/2020	NAT 01	9.20
38118	13010	MANISTEE COUNTY CLERK	11/05/2020	NAT 01	116.44
				<b>Grand Total -</b>	<b>6,774.49</b>

# Check Register Report

1:57 PM *Water Bills*

Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
2775	625	OPERATIONS SERVICES, INC	10/07/2020	NAT 02	7,785.80
2776	990	MANISTEE CHEVROLET	10/07/2020	NAT 02	64.61
2777	1081	CONSUMERS ENERGY	10/07/2020	NAT 02	1,917.20
2778	6499	FILER TOWNSHIP TREASURER	10/07/2020	NAT 02	4,821.64
2779	6600	FORBES SANITATION	10/07/2020	NAT 02	2,175.00

Grand Total -

16,764.25

# Check Register Report

*Water Bills*

Filer Charter Township

12:54 PM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
2780	256	DTE ENERGY	10/15/2020	NAT 02	68.06
2781	956	NORTHERN PUMP & WELL	10/15/2020	NAT 02	41,965.50
2782	6900	FUELMAN	10/15/2020	NAT 02	91.84
Grand Total -					42,125.40

# Check History Register

October 26, 2020

12:35 PM

Filer Charter Township

*Water Bills*

Check #	Vendor #	Name	Check Date	Bank Account	Check Amt	Type	Status	Batch
2783	625	OPERATIONS SERVICES, INC	10/23/2020	NAT 02	13,283.30	Check	Outstanding	2022
2784	1043	GIL-ROY'S HARDWARE 6761	10/23/2020	NAT 02	22.89	Check	Outstanding	2022
2785	1081	CONSUMERS ENERGY	10/23/2020	NAT 02	1,624.38	Check	Outstanding	2022
Total Checks -					14,930.57			

# Check Register Report

Filer Charter Township

11:31 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
2786	984	PARADIGM ELECTRIC	11/03/2020	NAT 02	149.00
2787	1081	CONSUMERS ENERGY	11/03/2020	NAT 02	877.02
2788	6499	FILER TOWNSHIP TREASURER	11/03/2020	NAT 02	3,978.73
Grand Total -					5,004.75



# Check Register Report

*Sewer Bills*

Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
1100	1081	CONSUMERS ENERGY	10/07/2020	PNC 04	84.06
1101	6499	FILER TOWNSHIP TREASURER	10/07/2020	PNC 04	493.55
Grand Total -					577.61

# Check Register Report

[Redacted]

*Sewer Bills*

Filer Charter Township

1:55 PM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
1102	114	CITY OF MANISTEE	10/29/2020	PNC 04	10,159.80
1103	1081	CONSUMERS ENERGY	10/29/2020	PNC 04	82.54
Grand Total -					10,242.34

FILER CHARTER TOWNSHIP

MONTHLY ACH PAYMENTS

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>
10/14/2020	STATE OF MICHIGAN	813.93
10/13/2020	IRS	<u>3,232.37</u>
	TOTAL	4,046.30

Manistee News Advocate

Attn: Classified Ads

Please publish **(3)** consecutive days in your classified ad "**Help Wanted**" section beginning on November 7, 9 and 10th

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Charter Township of Filer will be accepting letters of application to fill the following vacancies:

One (2) vacancy on the **Downtown Development Authority** for expired terms ending 12/31/24. *Applicants must have an interest in property in the downtown district.*

One (1) vacancy on the **Planning Commission** for expired term ending 12/31/23.

One (1) vacancy on the **Board of Appeals** for an expired term ending 12/31/21.

One (1) vacancy on the **P.E.G. Commission** for unexpired term ending 12/31/22.

Two (2) vacancies on the **Building and Grounds Committee** for expired terms ending 12/31/24.

Two (2) vacancies on the **Personnel Committee** for expired terms ending 12/31/24.

Three (3) vacancies on the **Board of Review** for expired terms ending 12/31/22.

Two (2) vacancies on the **Election Commission** for expired terms ending 11/20/24.

One (1) vacancy on the **Develop Filer Ad Hoc Committee** for an expired term ending 12/31/22. *Applicants must be a member of the Filer Township Board of Trustees.*

One (1) vacancy on the **Develop Filer Ad Hoc Committee** for an expired term ending 12/31/22. *Applicants must be a member of the Filer Township Downtown Development Authority.*

One (1) vacancy on the **Develop Filer Ad Hoc Committee** for an expired term ending 12/31/22. *Applicants must be a member of the Filer Township Planning Commission.*

One (1) vacancy on the **Develop Filer Ad Hoc Committee** for an expired term ending 12/31/22. *Applicants must be a resident living in the DDA District of the Township.*

All applications are to be submitted to the Clerk at the Filer Township Hall, 2505 Filer City Road, Manistee, MI 49660, 231-723-3138. Deadline for application submission is 12:00 p.m. November 20, 2020.

Submitted by,  
Shirley Ball, Clerk  
Charter Township of Filer



## **Now Accepting Registrations for the Crystal Mountain Snow Sports School Program!**

The Crystal Mountain Snow Sports School Program offers students aged 7-18 discounted lift and rental rates including professional on-hill instruction.

***The program will begin on January 12th, 2021. Deadline to register is November 30th, 2020.***

Students signed up through the MRA will go to Crystal Mountain together on Tuesday evenings. Stop by the MRA office Monday-Thursday 10:00am - 4:00pm to discuss program details and to complete registration forms.

*Manistee Recreation Association*

50 Filer St, Suite D  
Manistee, MI 49660

231-723-9274

This email was sent to [filertownship@twphall.com](mailto:filertownship@twphall.com)

[why did I get this?](#) [unsubscribe from this list](#) [update subscription preferences](#)  
Manistee Recreation Association · 50 Filer St, Suite D · Manistee, MI 49660 · USA

## Filer Charter Township

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**From:** John Brunner <endojack@aol.com>  
**Sent:** Saturday, October 24, 2020 1:13 PM  
**To:** filertownship@twphall.com  
**Subject:** RE: Short Term Rental on 4074 Red Apple Rd. This is for all Board Members

At the Filer Township Zoning Planning Public Hearing of October 20, 2020, the owner of 4074 Red Apple was requesting a variance to build an additional building on this property for personal use.

A web search of this property on Oct 22, 2020 revealed that it is a short-term rental business. This was confirmed with a drive by comparison with VRBO (Vacation Rentals By Owner) photos, Google Earth and Zillow.

The Manistee County records revealed that the property is owned by residents of Ann Arbor, Michigan.

This property sleeps 14.

In the "read more" section of the VRBO listing the owner's offer this astounding selling point:

**"Our Guest will also have exclusive access to all the amenities at the Harbor Village resort by North Beach, they include an outdoor pool, indoor pool, hot tub workout room playground and more...."**

<https://www.vrbo.com/1091071?noDates=true&unitId=1639229>. A screenshot is available just in case it is taken down.

This short-term rental business on 4074 Red Apple demonstrates a disturbing disregard of its neighbors in Manistee by allowing their customers (that accommodate 14 "guests") to use their "exclusive" access to Harbor Village facilities.

How could any decent "homeowner" even think of letting their "guests" trample the facilities of Harbor Village that are for the benefit of Harbor Village residents not some short-term rental business on Red Apple Road in Filer Township?

The answer is that short-term rental businesses are not some quaint, mom and pop, home occupation. Short-term rental businesses are profit driven operations that are not compatible with residential neighborhoods.

This property owner is recorded by Manistee County records to live in Ann Arbor. Have profits blinded good judgment and they somehow feel protected from local shame because this property is not their home or in their community?

For now, this property may be the only bad apple on Red Apple Road but human nature and the drive for a profitable business will only multiply these types of abuses if left uncontrolled.

Filer Township must prevent the spread of short-term rental businesses and do their elected duty to protect residential neighborhoods and permanent residents of Filer Township from the incompatible profit driven practices of short-term rental businesses.

Prevention is worth a pound of cure!

John and Suzanne Brunner

2266 Red Apple Road



## Monthly Client Report for Charter Township of Filer September 2020

To provide Filer Township with a summary of our activities for the month, Operations Services has prepared this report for your use. We welcome any suggestions to improve the information contained in these reports. Please contact us if you believe this report contains errors, or if you have any questions about it.

### PRODUCTION AND USE STATISTICS

The Filer Water Supply System (WSS) produced safe drinking water for all users; The following table summarizes the water production and use statistics for the past month.

Production/Use Indicator	Value	Units
Total Water Pumped	13.536	Million Gallons
Average Daily Water Pumped	0.451	Million Gallons
Maximum Daily Pumped	0.562	Million Gallons
Minimum Daily Pumped	0.303	Million Gallons
Chlorine Applied	327.34	Gallons
Polyphosphate	141.74	Pounds

### COMPARATIVE WATER PRODUCTION

This table represents the most recent monthly water production figures compared to the same month in previous years.

Month	2017 Million Gallons	2018 Million Gallons	2019 Million Gallons	2020 Million Gallons
January	8.422	8.875	8.669	8.128
February	7.331	7.760	8.050	7.437
March	8.329	8.716	6.642	9.162
April	9.856	8.473	9.241	9.371
May	11.735	12.509	10.539	11.828
June	13.165	14.439	11.805	15.253
July	15.152	17.029	15.940	17.762
August	14.556	16.080	15.681	18.217
September	13.115	13.833	13.045	13.536
October	10.257	10.093	9.292	
November	7.777	8.443	8.096	
December	7.955	8.446	8.794	
Total	127.690	134.696	125.794	110.694

## WATER SYSTEM MONTHLY ACTIVITY SUMMARY

This section highlights some of the most significant events of the past month. Additional details are available upon request.

- In response to Scott Conradson's recommendations per his Sanitary Survey letter dated June 16<sup>th</sup>, 2020. Most of the items listed have been remedied and/or are in the process of being addressed. The Township has composed and sent a letter to Mr. Conradson in response to his letter explaining where we are at with his recommendations.
- Northern Pump and Well pulled well No. 4 for service. Well No. 4 was off-line for 12 days during the month. During this time Mike Hiller had to monitor the water system to ensure wells 2 and 3 could keep up with demand. There were multiple times Mike had to respond to low level alarms and clean the screen on the altitude valve. The commercial customers were contacted to have them stop irrigating while well No. 4 was out of service. Mike checked with Northern Pump and Well daily to ensure a quick turnaround on the repairs and cleaning. Well No. 4 was put back in service after all required testing was complete. The well is now running as it should, pumping 693 gallons per minute. I have attached the invoice from Northern Pump and Well detailing services performed.
- AT&T's phone line for the alarm system at the Town Hall went down. AT&T was contacted for repairs.
- The resident at 1211 26<sup>th</sup> St. hit his water service and pulled the copper pipe out of the curb-stop valve causing a significant leak. Kevin Forbes was called to excavate the corporation valve on the watermain so the water could be turned off to replace the curb-stop valve. During the excavation of the watermain the copper water service was hooked and pulled from the water main. Mike Hiller had to isolate the section of watermain for repairs leaving some pressure on the main to ensure the pressure didn't drop below 20 psi. The Main was then repaired under pressure by installing a stainless-steel repair sleeve on the existing tap. A tapping saddle was then installed and tapped for the new service line. The watermain was then thoroughly flushed and the in-line gate valves were opened in sequence for unidirectional flow to ensure the water main was flushed properly.
- Mike Hiller noticed a bubble in the road at 1106 21<sup>st</sup> St. It was determined it was the service line leaking. Forbes Excavating was called to excavate and replace the service line.
- Scott Mikolajczak had City Services do a two-inch water service tap in Pine Ridge.
- The meter at the K-Mart gas station was pulled because it was cracked.
- Ordered and received eight 55-gallon drums of chlorine.
- Replace the injection check valve, hoses and fittings on the chlorine chemical feed system for well house No. 2.
- Rebuilt two of the older chlorine chemical feed pumps and used them in well house No. 2.
- The heaters at all three well houses were turned "ON".
- Ordered and received three chemical feed pumps and six injection check valves.
- Backup generator at Well No. 4 was exercised seven times, two of the exercise cycles were ran under load.
- Backup motor at Well No. 2 was exercised four times.
- Well No. 3 was flushed to waste five times.
- A total of 31 miss-dig requests and positive responses were completed.
- Three water services were turned "OFF".
- One new Metron meter was installed.
- Routine housekeeping and disinfection at the well houses, township office, Rec-Center and the maintenance garage.



Respectfully,  
Operations Services



Patrick Gallagher  
Project Manager



Michael O. Hiller  
Operations and Maintenance Specialist



Charter Township of Filer DDA  
Regular Meeting Proposed Minutes  
Tuesday, October 6<sup>th</sup> 2020

The meeting was called to order and pledge of allegiance by Chairperson Yates at 4:30 p.m.

Roll Call: Members Present: Newenhouse, Henry, Gutowski, Yates, Johnson, Frye and Walker

Members excused: Chycinski

Others absent: Tamara Buswinka, DDA Director

Consideration of Minutes:

Walker asked that minutes be amended under Supervisors report to read: "Walker stated that the water well projects search for potential exploration sites has begun"

Motion by Newenhouse second by Johnson to accept minutes as amended

Motion passed unanimously

Treasurers Report:

Gutowski Reviewed report

Gutowski reported one check in payment to Baird, Cotter and Bishop P.C. for \$108.33

Gutowski also reported that the computer that was available from Jackpine was not appropriate for her needs therefore she recommended that no computer be purchased at this time.

Motion by Yates and second by Johnson to approve report

Motion passed unanimously

Chairman's report:

Xavier Verna from RRCA gave a P&L report on "Live From The Lot" concert. He thanked Filer DDA stating the concert could not have been held if not for the support of DDA of Filer. 56 cars payed for entrance with a total of 170 people. The concert showed a loss of \$651.50 which he deemed to be a great success for the RRCA.

Yates stated that he would ask that Tamara Buswinka communicate with the local merchants to track the economic effect of the concert on their businesses (to include tracking of coupons that were given out).

Yates stated that Blake Smith of Rural Development has very limited availability to discuss the possibility of Filer DDA's desire to pre-pay a portion of its debt (possibly \$400,000).

Frye suggested that the DDA hold its next monthly meeting (Thursday November 5<sup>th</sup>) at an earlier time so that Mr. Smith might be able to attend. It was decided that the meeting would be scheduled to begin at 2:00 on that day.

Yates said that he would contact Tamara Buswinka to have her make a public notice to this affect.

Supervisors report:

Walker presented a contract with Hometown Decorations and Display, LLC which totaled \$1708.00 for this year's Christmas decorations.

Yates asked Walker to clarify whether DDA is locked in at that price for the next two years and if not to do so.

Motion to authorize Walker made by Johnson second by Newenhouse  
Motion passed unanimously

Walker stated that a meeting with Mike Corby to re-evaluate the development of the township owned property was scheduled for Wednesday October 7, 2020 and asked if any DDA members would like to attend. Frye expressed a willingness to attend

### Directors Report:

In Buswinka's absence Yates reported that the Library Board had notified the DDA that they would not opt in on its yearly contribution to Filer DDA. This will cause a loss of approximately \$10,000 of yearly income to the DDA.

Yates also reported that due to state regulations the DAA needs to have two informational public meetings. He suggested that the November 5<sup>th</sup> and December 1<sup>st</sup> meetings be used for that purpose and that he would ask Buswinka to research whether this would meet regulations.

### Board Member Comments:

Johnson asked about whether the presentation of the sign proposal to the township Trustees had yet been made. He was informed by Walker that it was in fact on the agenda for the Trustees meeting that night and that he would report back to the DDA.

Johnson commented that due to family concerns over the Covid virus and depending on its spread he may not be available for some meetings in the future.

Newenhouse asked for clarification of the Planning Commission's actions at its recent meeting in reference to an application for a medical marijuana facility in Filer Township. Gutowski explained the process and action.

Gutowski stated that former DDA member Patty Preuss has applied to return to the DDA and fill a currently vacant seat. All members expressed verbal approval of this potential.

### Directors report:

Presented in printed form due to the scheduled absence of DDA Director

### Member comments:

Johnson asked if we can't give tax breaks to businesses, what can we do to help them? Walker said that he will approach Richard Wilson to get clarification on what would be possible

Yates asked if members thought that in person meetings were still acceptable to all members. All members agreed verbally to continuing as we are.

Gutowski moved for adjournment which was seconded by Johnson Vote to adjourn  
Motion passed unanimously

Next meeting; Thursday August 6<sup>th</sup> at 4:30 p.m.

Motion by Gutowski second by Newenhouse at 5:27 p.m. to adjourn  
Motion passed unanimously

Respectfully submitted,

Al Frye

Charter Township of Filer  
**PLANNING COMMISSION REGULAR MEETING MINUTES**  
*October 20, 2020 held electronically*

**DRAFT**

Present: Roger Dittmer and Shirley Ball

Electronically present: Linda Rogers, Kathy Gutowski, Jennifer Williams, Karen Kolk, Christa Johnson

Also present: Larry Thompson, Zoning Administrator, Richard Wilson, Township Attorney and Terry Walker, Township Supervisor

Meeting is being held electronically in order to prevent the spread of COVID-19.

Meeting was called to order at 7:01 p.m. by Chairman Williams.

Motion by Ball, seconded by Johnson to approve meeting agenda, moving public comment after #5. Roll Call Vote: Rogers-yes, Gutowski-yes, Williams-yes, Ball-yes, Kolk-yes, Christa Johnson-yes, Dittmer-yes. 7 Yeas, 0 Nays. M/C

Motion by Ball, seconded by Kolk to approve the September 15, 2020 Public Hearing Minutes adding Christa Johnson as electronically present. Roll Call Vote: Ball-yes, Rogers-yes, Gutowski-yes, Kolk-yes, Williams-yes, Johnson-yes, Dittmer-yes. 7 yeas, 0 nays. M/C

Motion by Johnson, seconded by Rogers to approve the September 15, 2020 Regular Meeting minutes adding Christa Johnson as electronically present. Roll Call Vote: Ball-yes, Rogers-yes, Gutowski-yes, Kolk-yes, Williams-yes, Johnson-yes, Dittmer-yes. 7 yeas, 0 nays. M/C

Motion by Kolk, seconded by Gutowski to grant the special use permit application for Jason Sherrill, 4074 Red Apple Road, Manistee, MI 49660, Filer Township, Manistee County, Michigan for parcel #'s: 51-06-422-706-05 and 51-06-422-706-07 located in the Medium Density Residential District of Filer Township to construct an oversize accessory structure building 32' x 52' with a 17 ft. ridge board with the following conditions: The accessory building shall be used solely as an accessory to the single family dwelling already located on the site for storage of boats and other sporting equipment. No business or commercial activities will be conducted and not allow others to utilize the building or store goods in it. Shall not be used for human habitation, living spaces, sanitary systems or other mechanical systems shall not be installed. Permittee shall combine the two parcels. Roll Call Vote: Ball-yes, Rogers-yes, Gutowski-yes, Kolk-yes, Williams-yes, Johnson-yes, Dittmer-yes. 7 yeas, 0 nays. M/C

Short Term Rental Discussion:

Costs, enforcement, length of time, correspondence received. Concerns cited by Larry Thompson. Planning Commission to develop a list of rental requests.

Written Comments:

Sheri Cox, Carol Marshall, Elaine Drake, Dan and Sherry Oegema, Sheri Cox 2<sup>nd</sup> letter, Paul Tucci, John Konkol and Beate Stumpe, Glenn and Teri Mandeville, Sue Johnson, Karen Kalbfleisch, Glenn and Teri Mandeville 2<sup>nd</sup> letter, Steve Doody, John Konkol and Beate Stumpe 2<sup>nd</sup> letter, Paul

Edward Jones, Clara Kahle, Paul Tucci 2<sup>nd</sup> letter, Dave and Sue Johnson, Chris and Tracy Urban, Brad and Linda Harding, Cyndie and Dave Russell, Ken and Jan Borenitsch.

Public Comments:

- Subdivisions can adopt their own short-term rental rules if their by-laws allow.
- Karen, 2366 Red Apple, in support of ordinance and allowing short term rentals.
- Beate Stumpe, in support of short-term rentals. Take full responsibility for their guests and not supporting further restrictions.
- Clara Kahle, supports short term rentals. Good for the local economy.
- Ed Jones, have neighbor rentals that are short term. All have been great. Thanks for the ordinance. Maybe not limit number of days to rent.
- Glenn Mandeville, typical renters are young families. Keep ordinance as is. Monitor as it goes along.
- Terry Mandeville, keep and as is.
- Sheri Cox, rents home on Fox Farm Road. Nothing against the ordinance as far as she knows.
- Steve Doody, residences should be used as short-term rental.
- Sue Johnson, 4324 W. Fox Farm Road, lives next door to short term rental. Never had a problem. Appreciates ordinance. Rules keep people as good neighbors.
- Dennis Schier, 4354 W. Fox Farm Road, President of Association but representing himself. Filer ordinance regulates on a fair basis. Signs need to be placed and houses need to be kept safe.
- "No name given", these are businesses in the neighborhood.
- John Brunner, home business rules are violated by short term rentals.
- Suzanne Brunner, don't like the regular change of people all the time.
- Jan Borenitsch, short term rentals should not be allowed in residential area 6-5-20 Supreme Court decision. Is not single-family use.
- Christine Karls, no short-term rentals should be allowed
- Jan Borenitsch, do any planning commission members or attorney have a short-term rental?

Capital Improvement Plan:

Motion by Johnson, seconded by Dittmer to approve the 2020-2025 Capital Improvement Plan as presented and send to the Township Board for consideration. Roll Call Vote: Ball-yes, Gutowski-yes, Kolk-yes, Johnson-yes, Rogers-yes, Dittmer-yes, Williams-yes. 7 Yeas, 0 Nays. M/C

Presentation from Joel Swanson of Manistee Golf and Resort facility manager

Mr. Swanson gave a short presentation about possible condo development at Manistee National Golf Course, redesigning one course and building a short course. Working to become 12-month operation.

New Business:

Motion by Williams, seconded by Johnson to direct the Township Attorney to make changes to the short-term rental license, as discussed and put the changes to ordinance to the Planning Commission for the November meeting discussion. Roll Call Vote: Ball-yes, Rogers-yes, Gutowski-yes, Kolk-yes, Williams-yes, Johnson-yes, Dittmer-yes. 7 Yeas, 0 Nays. M/C

Public Comment:

None offered.

SmarTrails: Reviewed.

Manistee County Planning Director "2020 Manistee Lake Area Non-Motorized Plan" draft copy provided to Planning Commission for review.

Reports:

Zoning Administrator-activity report for September 2020 reviewed.

Board of Trustees:

Regular meeting minutes from October 6, 2020 were reviewed. Special meeting minutes from October 14, 2020 reviewed.

Downtown Development Authority:

Regular meeting minutes from October 6, 2020 were reviewed.

Motion by Kolk, seconded by Gutowski, to adjourn the meeting. Roll Call Vote: Ball-yes, Rogers-yes, Gutowski-yes, Kolk-yes, Williams-yes, Johnson-yes, Dittmer-yes. 7 yeas, 0 nays. M/C

Meeting adjourned at 8:25 p.m.

Respectfully submitted,

Roger Dittmer, Secretary  
Charter Township of Filer Planning Commission

**DRAFT**

Charter Township of Filer  
**PLANNING COMMISSION PUBLIC HEARING MINUTES**  
*October 20, 2020 held electronically*

Present: Roger Dittmer and Shirley Ball

Electronically present: Linda Rogers, Kathy Gutowski, Jennifer Williams, Karen Kolk

Absent: Christa Johnson

Also present: Larry Thompson, Zoning Administrator, Richard Wilson, Township Attorney

Public Hearing is being held electronically to prevent the spread of COVID-19.

Public Hearing was called to order at 6:45 p.m. by Chairman Williams.

Purpose of Hearing was to receive public comments on a special use permit application for: Jason Sherrill, 4074 Red Apple Road, Manistee, MI 49660, Filer Township, Manistee County, Michigan. Parcel # 51-06-422-706-05 and 51-06-422-706-07

Application is to construct an oversize accessory structure building with a 17 ft. ridge board in the Medium Density Residential District of Filer Township.

Comments: None offered

Larry Thompson, Zoning Administrator reviewed the Special Use Permit application and listed several suggested as possible conditions.

Conditions:

- The accessory building shall be used solely as an accessory to the single-family dwelling already located on the site for storage of boats and other sporting equipment.
- No business or commercial activities will be conducted and not allow others to utilize the building or store goods in it.
- Shall not be used for human habitation, living spaces, sanitary systems or other mechanical systems shall not be installed.
- Permittee shall combine the two parcels.

Motion by Kolk, seconded by Ball, to adjourn the Public Hearing. Roll Call Vote: Rogers-yes, Gutowski-yes, Williams-yes, Ball-yes, Kolk-yes, Dittmer-yes. 6Yeas, 0 Nays. M/C

Public Hearing adjourned at 6:55 p.m.

Respectfully submitted,

Roger Dittmer, Secretary  
Charter Township of Filer Planning Commission



**2021 – 2026 CAPITAL IMPROVEMENT PLAN SYNOPSIS**

**October 20, 2020**

<b>DEPARTMENT/ COMMITTEE</b>	<b>CAPITAL PROJECT REQUEST</b>	<b>PROJECT COST</b>	<b>PROJECT STATUS</b>
<b>Building &amp; Grounds</b>	Playground Equipment for Oak Hill and Filer City Parks.	\$40,000 Estimate	<b>Project carried over from last 5 years.</b>
	Sidewalk Repairs.	\$45,000 Estimate	<b>Project carried over from last 4 years.</b>
	Pavilion for Oak Hill Park with picnic tables and grills.	\$20,000- \$25,000	<b>Project carried over from last 4 years.</b>
<b>Fire Department</b>	Replace SCBA	\$65,000	<b>Project carried over from last year.</b>
	Replace Turnout Gear	\$35,000	<b>Project carried over from last year.</b>
	Replace Lap Top Computers x4	\$4,000	<b>Project carried over from last year.</b>
	Replace Engine 2023	\$500,000	<b>Project carried over from last year.</b>
	Replace Rescue Truck 2024	\$80,000	<b>Project carried over from last year.</b>
	Replace hot water tank with on-demand hot water system.	\$3,500	<b>Project is carried over from last 2 years.</b>
<b>Manistee County Road Commission/ Township Board</b>	West Fox Farm Road 1.012	\$38,000	<b>NEW CIP Item</b>
	Pave shoulders on all existing paved roads for safety and recreational purposes.	\$135,000/Mi le	<b>Red Apple Rd. shoulders have been paved. Remainder of project carried over from last 11 years.</b>
	Pave Leo Mantych Road (1/2 mile long)	\$175,000	<b>Project is carried over from last 10 years.</b>
	Pave .3 mile of S. County Line Rd.	\$165,000	<b>Project is carried over from last 11 years.</b>
	Pave Wildwood Rd. from County Line Rd. north to the end of present pavement on Wildwood. <i>(See Master Plan pgs. 14-15. All of the listed paving projects are addressed in the Postulated Goal Statement for Transportation)</i>	\$350,000	<b>Project is carried over from last 11 years.</b>
<b>Water Department</b>	Water main and hydrant replacement-Enable Water Dept. to keep water flowing.	\$150,000 Estimate	<b>Project started during 2010, and has been worked on throughout 2011/2019. This is an on-going project.</b>
<b>PRIORITY: #8</b>			
<b>#7</b>	Replace in-line gate valves for isolation of well houses #2 & #3.	\$35,000 Estimate	<b>Carried over from last 9 years.</b>

#6	Replace valve in Filer City Water Tower. This is a recommendation listed in Scott Conradson's letter to the Township dated 6-6-20 in response to his on-site sanitary survey conducted on 6-4-20.	\$10,000 Estimate	Project is carried over from last 9 years.
#10	Leak Detection Survey. This item is listed last because the water loss calculated from the new Metron meters compared to the new well meters are not showing a high-water loss.	\$10,000 - \$15,000 Estimate	Project carried over from 5 years ago. Last Survey done in 2010. Should be done every six years.
#4	Move the inside Electrical Disconnects at Well Houses #3 & #4 to the outside of the Well Houses.	\$2,400/each Total \$4,800 estimate	Project carried over from past 6 years.
#9	Purchase a mechanical valve turner.	\$8,500 Estimate	Project carried over from the past 4 years.
#2	Install an automatic generator at the Red Apple Tower. This is the only location in the water system that does not have back up power during a power outage. This is a recommendation listed in Scott Conradson's letter to the Township dated 6-6-20 in response to his on-site sanitary survey conducted 6-4-20.	\$8,500 Estimate	Project carried over from past 3 years
#1	Upgrade control system to a SCADA system. This is a recommendation listed in Scott Conradson's letter to the Township dated 6-6-20 in response to his on-site sanitary survey conducted 6-4-20.	\$89,977 Estimate	Project carried over from past 3 years
#3	Install a new Well and Well House. Given the age of Wells 2 and 3, the Township needs to address the issue of well replacement to ensure there is enough firm capacity to keep up with demand. This is a recommendation listed in Scott Conradson's letter to the Township dated 6-6-20 in response to his on-site sanitary survey conducted 6-4-20.	\$400,000 Estimate	New CIP item for 2021
#5	Security fence around Wells 2 and 3.	\$10,000 Estimate	New CIP item for 2021
Township Board	Welcome to Filer Township sign	\$8,055.00	New CIP item for 2021

**Charter Township of Filer  
Minutes of the Elections Commission Meeting  
Friday, October 2, 2020  
Filer Township Hall · 2505 Filer City Road · Manistee, MI 49660**

Members Present: Dean Kruse, Brian Krus, Shirley Ball

Absent: None

Meeting called to order at 10:00 a.m. by Chairperson Ball.

Motion by Kruse, seconded by Krus to approve the minutes of July 14, 2020 as presented. All in favor. M/C

Purpose of the meeting is to hire election inspectors for the November 3, 2020 General Election.

Motion by Krus, seconded by Kruse to appoint Lynn Kooyers (D) and Mary Ann Nickelson (D) as chairpersons for the November 3, 2020 General Election. All in favor. M/C

Motion by Krus, seconded by Kruse to appoint Jennifer Williams (R), Sally Stefanski (D), Arlene Adamski (D), Betty Allen (R), Mary Ann Nickelson (D), Karen Kolk (R), Ruth Brauneck (R), Lynn Kooyers (D) and Jane Kedrowski (D) as election inspectors for the November 3, 2020 General Election. All in favor. M/C

Motion by Ball, seconded by Krus to establish absent voting counting board for the November 3, 2020 General Election. All in favor. M/C

Public Comment

None offered at this time.

Motion by Ball, seconded by Kruse to adjourn the meeting. All in favor. M/C

Meeting adjourned at 10:25 a.m.

Submitted by,

Brian Krus  
Secretary, Elections Commission

**Charter Township of Filer  
Minutes of the Elections Commission Meeting  
Friday, October 9, 2020  
Filer Township Hall · 2505 Filer City Road · Manistee, MI 49660**

Members Present: Dean Kruse, Brian Krus, Shirley Ball

Absent: None

Meeting called to order at 10:00 a.m. by Chairperson Ball.

Motion by Kruse, seconded by Krus to approve the minutes of October 2, 2020 as presented. All in favor. M/C

Purpose of the meeting is to conduct the Public Accuracy Test on the Dominion voting equipment to be used for the November 3, 2020 General Election. It was noted that under the Presidential Race that Rocky La Fuente is a Natural Law Party Candidate and the test deck shows him NO party affiliation. NO party affiliation and Natural Law totals were added together to balance.

Public Comment

None offered at this time.

Motion by Kruse, seconded by Krus to adjourn the meeting. All in favor. M/C

Meeting adjourned at 1:12 p.m.

Submitted by,

Brian Krus  
Secretary, Elections Commission

Charter Township of Filer  
**Building & Grounds Committee**  
Regular Meeting Minutes  
**October 26, 2020**

Members Present: Ruben Ramon, Tom Williams, Bob Skiera, Terry Walker, Ron Gutowski, Jim Robke

Absent: None

Meeting called to order by Bob Skiera at 6:02 p.m.

Motion by Williams, seconded by Walker to approve the August 31, 2020 meeting minutes. All in favor.  
M/C

No Public Comment

**New Business:**

- New laminate floor township employee entryway: Skiera to get Haglunds to install, may not get done for next 2-3 months.
- Hydroseeding Magoon Creek overlook: weather has been an issue, will hopefully get done in the next few weeks. The front area of the township hall to be reseeded at the same time.
- Fall tractor to be taken in for regular end of year maintenance.
- Within the next two weeks septic tank at Magoon is to be pumped out.
- Basement windows for the township offices: Walker to have Paul take care of this.
- A/C units: Walker to have Paul take care of this.
- Furnace checks to be made by Custom Heating. Skiera to check on this.

**Unfinished Business:**

- Walker working with insurance company on playground equipment for Rec. Center area. Also, Walker working on swings at Rec. Center, moving them closer to building for better use for renters of Rec. Center. Shipment is scheduled for 21<sup>st</sup> of November with installation 3-4 days after.
- ORV ordinance: nothing to report – keep item on next agenda.
- Update on Rec. Center: Gutowski is working on electrician and somethings on order from Linke's.

Motion to adjourn by Robke, seconded by Ramon. All in favor. M/C

Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Tom Williams

CHARTER TOWNSHIP OF FILER  
MANISTEE COUNTY, MICHIGAN

AN ORDINANCE TO AMEND CHAPTER 23 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES, AS AMENDED, BY AMENDING SECTION 23.06 TO PROVIDE FOR ALTERNATE METHODS OF BILLING AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

THE CHARTER TOWNSHIP OF FILER ORDAINS:

Section 1. Amendment of Chapter 23, Section 23.06. Chapter 23 of the Charter Township Code of Ordinances (“Code”), Section 23.06, is hereby amended to read in its entirety, as follows (new language underlined; old language stricken):

**23.06 Billing and Enforcement**

Charges for water service shall be billed quarterly or on such other regular basis as the Township Board of Trustees by resolution may determine from time to time. . ~~Exceptions to this rule to permit other than quarterly billing may be approved by the Township Supervisor or his or her designee in his/her discretion on application from the water customer.~~

Bills shall be mailed by the fifteenth (15<sup>th</sup>) day of the month following the period quarter ~~or month~~ for which the bills are rendered and shall be due and payable on or before the tenth (10<sup>th</sup>) day of the next month. Customers whose bills are not paid on or before the due date shall have a penalty charge equal to ten (10%) percent of the amount of the bill added thereto. Customers whose bills remain unpaid for six months ~~two quarters~~ shall be notified in writing, which notice shall indicate that the customer’s Township water service will be shut off if payment is not made within five (5) days of the date of the notice. If the bill plus the penalty amount is not paid within five (5) days of the date of the notice, then the customer’s public water service shall be turned off immediately and without further notice. Water service shall not be restored until the entire amount of the water bill plus the penalty amount has been paid together with any charges due pursuant to Section 6 23.04 above.

Charges for water shall constitute a lien on the property served. On or before October 1<sup>st</sup> of each year, the Township Treasurer shall deliver to the Township Supervisor a certified statement of all water charges and penalty charges thereon then six (6) months or more past due and unpaid. The Township Supervisor shall then place such charges on the next tax roll and the same shall be collected and such lien shall be enforced in the same manner as is provided for general Township taxes.

Section 2. Repealer. All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Section 3. Effective Date. This ordinance shall be effective on the first day following its introduction, adoption and publication as required by law.

THOSE VOTING IN FAVOR: \_\_\_\_\_

THOSE VOTING AGAINST: \_\_\_\_\_

THOSE ABSENT OR ABSTAINING: \_\_\_\_\_

ORDINANCE DECLARED PASSED

\_\_\_\_\_  
Shirley Ball, Clerk

CERTIFICATION

The undersigned Clerk of the Charter Township of Filer, hereby certifies that the foregoing is a true and correct copy of an ordinance adopted by the Township Board at a regular meeting thereof, held on the \_\_\_ day of \_\_\_\_\_, 2020, at which a quorum of the board was present and which was duly called and held in accordance with the Open Meetings Act.

\_\_\_\_\_  
Shirley Ball, Clerk



## Professional Permit Services

SAFEbuilt has extensive experience in providing supplemental Permit Technician services to cities and counties throughout the country. These services can range from as-needed, on-call to meet daily needs, to long term consistent coverage.

