

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING

Filer Township Hall
2505 Filer City Rd., Manistee, Michigan 49660

Tuesday, February 4, 2020

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

6:00 p.m. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

ROLL CALL

CONSIDERATION OF APPROVAL OF MEETING AGENDA

CONSIDERATION OF APPROVAL OF CONSENT AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Special Board Meeting held January 22, 2020 at 2:00 p.m.
- B. Minutes of the Special Board Meeting held January 22, 2020 at 3:30 p.m.
- C. Financial Report
- D. Approval of the Township General Fund expenditures (including Fire Dept.)

Checks #37314 through #37396	
Accounts Payable	\$48,706.67
Payroll	<u>\$13,559.90</u>
Total	\$62,266.57
- E. Approval of Water Department Expenditures checks #2692 through #2700. Total: \$19,155.11
- F. Approval of Sewer Operating Expenditures checks #1069 through #1075. Total: \$23,237.41
Check #1075 voided – duplicate.
- G. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$2,548.02.
- H. Approval for the Ragnar Relay Michigan long distance running race from Muskegon to Traverse City to pass through Filer Township on a course along Maple Rd., to be held September 25-26, 20120. Proceeds will be donated to a designated charity.
- I. Approval of Invoice #0224 from Karlyn Hass in the amount of \$300.00 for the DNR Recreation Passport Grant.
- J. Approval of a Budget Amendment in the amount of \$5,000 from Fund Balance of the General Fund to Zoning & Planning Professional Fees.
- K. Approval of a Budget Amendment in the amount of \$10,000 from Fund Balance of the Fire Department to Repair & Maintenance.
- L. Approval for Planning Commission members to attend the 2020 Master Citizen Planner Webinar Series offered February through December 2020, at a cost of \$20 regular registration and \$10 for Master Citizen Planners.

PRESENTATION

Update by Dick Strevey, General Manager, Manistee County Transportation (Dial-A-Ride)

COMMUNICATION & ANNOUNCEMENTS

- A. Charter Communications upcoming changes
- B. MRA Spring Soccer deadline

PUBLIC COMMENT

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows. (**Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Operations Services (formerly Wade-Trim)
 - a. Monthly Report
- B. Board of Review
- C. *Office of the Zoning Administrator
 - a. 2019 Summary
- D. *Downtown Development Authority
 - a. Directors Report
- E. *Develop Filer Ad Hoc Committee
- F. Personnel Committee
- G. *Planning Commission
- H. Zoning Board of Appeals
- I. Elections Commission
- J. *Building and Grounds Committee
- K. *Fire Department
- L. *PEG

NEW BUSINESS

- A. Consideration of proposed Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2020 calendar year at a cost of \$4.20 per parcel.
- B. Consideration of proposed Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2020 Collection at a cost of \$1.00 per parcel.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**