

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING HELD ELECTRONICALLY

Filer Township Hall
2505 Filer City Rd., Manistee, Michigan 49660

Tuesday, June 2, 2020

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

- 6:00 p.m. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
ROLL CALL
CONSIDERATION OF APPROVAL OF MEETING AGENDA
CONSIDERATION OF APPROVAL OF CONSENT AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Regular Board Meeting held May 7, 2020 held electronically
- B. Financial Report from March and April
- C. Approval of the Township General Fund expenditures (including Fire Dept.)
 - Checks #37639 through #37703
 - Accounts Payable \$30,412.28
 - Payroll \$12,131.31
 - Total \$42,543.59
- D. Approval of Water Department Expenditures checks #2722 through #2730. Total: \$17,310.07
- E. Approval of Sewer Operating Expenditures checks #1082 through #1085. Total: \$1,615.68
- F. Approval of monthly June ACH payments to State of Michigan and IRS in the amount of \$3,243.89

COMMUNICATION & ANNOUNCEMENTS

PUBLIC COMMENT

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows. (**Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Operations Services
 - a) Monthly Reports
- B. *Office of the Zoning Administrator
- C. Downtown Development Authority
 - a) Directors Report
- D. Board of Review
- E. Develop Filer Ad Hoc Committee
- F. Personnel Committee
- G. Zoning Board of Appeals
- H. Planning Commission
- I. Elections Commission
- J. Building and Grounds Committee
- K. *Fire Department
- L. PEG

NEW BUSINESS

- A. Consideration of approval in the amount of \$11,010.00 plus travel expenses for BS&A Utility Billing Software, Training and Support to allow for separate sewer and water billing cycles.
- B. Consideration of approval in the amount of \$112,800 to Manistee County Road Commission for East Preuss Road Preservation with \$56,400 paid by the Road Commission, \$56,400 paid by Filer Township.
- C. Consideration of approval in the amount of \$600.00 to Karlyn Haas for Manistee County Community Foundation Minger Trust grant for Magoon Creek Park project.
- D. Consideration of approval of Tridonn's Proposed Project Schedule for Magoon Creek Park Improvements Project #20143.
- E. Discuss future rentals for the Rec. Center, set an additional cleaning rate for the Rec. Center's new rentals because of COVID-19 and how to proceed with setting restrictions for future rentals due to social-distancing and changing Executive Orders, this will also include Jazzercise monthly rentals.
- F. Discuss Medical Plan Comparison for employee insurance.
- G. Discuss reopening the offices.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**

CHARTER TOWNSHIP OF FILER
2505 FILER CITY ROAD
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
May 7, 2020 HELD ELECTONICALLY

DRAFT

Present: Dean Kruse, Dale Kolanowski, Shirley Ball, Terry Walker, Tom Stege, Tom Chycinski, Brian Krus

Absent: None

Also Present: Township Attorney, Richard Wilson

Meeting was called to order by Supervisor Walker at 6:00 p.m.

Motion by Krus, seconded by Chycinski to approve the presented meeting agenda. Roll Call Vote: Ball-yes, Kruse-yes, Kolanowski-yes, Chycinski-yes, Walker-yes, Krus-yes, Stege-yes. 7 Yeas, 0 Nays. M/C

Motion by Kolanowski, seconded by Kruse to approve the consent agenda as presented. Roll Call Vote: Kruse-yes, Kolanowski-yes, Ball-yes, Chycinski-yes, Stege-yes, Walker-yes, Krus-yes. 7 Yeas, 0 Nays. M/C

Public Comment:

None offered at this time.

Department and Committee Reports:

Motion by Walker, seconded by Krus to approve the presented Front Line Services Quote dated May 5, 2020 for repairs to Fire Engine 123 with an amount for repairs not to exceed \$20,000. Roll Call Vote: Chycinski-yes, Ball-yes, Krus-yes, Walker-yes, Kolanowski-yes, Stege-yes, Kruse-yes. 7 Yeas, 0 Nays. M/C

Motion by Krus, seconded by Kruse to approve a rental agreement subject to attorney approval with Rosenbauer South Dakota LLC for Fire Equipment bearing vehicle identification number: 4S7HR23971C038127. Roll Call Vote: Krus-yes, Ball-yes, Stege-yes, Walker-yes, Kruse-yes, Kolanowski-yes, Chycinski-yes. 7 Yeas, 0 Nays. M/C

New Business:

Motion by Kruse, seconded by Stege to approve the presented bid from Carl's Excavating dated March 18, 2020 for the annual spring brush pick-up. Roll Call Vote: Chycinski-yes, Krus-yes, Kruse-yes, Stege-yes, Ball-yes, Walker-yes, Kolanowski-yes. 7 Yeas, 0 Nays. M/C

Motion by Kolanowski, seconded by Kruse to approve an amount of \$800.00 from Jus Green for a prepaid plan to apply bug guard to the Township Buildings. Roll call vote: Walker-yes, Chycinski-yes, Kolanowski-yes, Ball-yes, Kruse-yes, Krus-yes, Stege-yes. 7 Yeas, 0 Nays. M/C

Motion by Krus, seconded by Chycinski to approve the presented resolution regarding approval of a credit card use policy. Roll Call Vote: Ball-no, Kruse-yes, Chycinski-yes, Walker-yes, Krus-yes, Stege-yes, Kolanowski-yes. 6 Yeas, 1 Nay. M/C

Motion by Kruse, seconded by Stege to approve the presented proposal from Baird, Cotter & Bishop, P.C. for annual complete financial audits for fiscal years ending March 31, 2020, 2021, and 2022. Roll Call Vote: Walker-yes, Kruse-yes, Krus-yes, Stege-yes, Ball-yes, Kolanowski-yes, Chycinski-yes. 7 Yeas, 0 Nays. M/C

Motion by Chycinski, seconded by Kolanowski to approve the presented Resolution for Submission of Application to the Manistee Community Foundation Minger Fund to Support Magoon Creek Park Developments in the amount of \$33,000. Roll Call Vote: Stege-yes, Ball-yes, Walker-yes, Kolanowski-yes, Krus-yes, Chycinski-yes, Kruse-yes. 7 Yeas, 0 Nays. M/C

Motion by Krus, seconded by Kruse to approve the presented COVID-19 Preparedness and Response Plan. Roll Call Vote: Walker-yes, Krus-yes, Chycinski-yes, Kruse-yes, Ball-yes, Stege-yes, Kolanowski-yes. 7 Yeas, 0 Nays. M/C

Public Comment:

None

Motion by Walker, seconded by Kruse to adjourn the meeting. Roll Call Vote: Kolanowski-yes, Stege-yes, Ball-yes, Kruse-yes, Chycinski-yes, Krus-yes, Walker-yes. 7 Yeas, 0 Nays. M/C

Meeting adjourned at 7:55 p.m.

Submitted,

Shirley Ball
Charter Township of Filer Clerk

Filer Township
 General Fund Reconciliation
 Date: March 31, 2020

Balance Sheet Accounts:

General Fund Operating Cash	101-000-001.00	2,185,684.74
Liquor Law Operating Cash	212-000-001.00	44,362.46
Fire Operating Cash	899-000-001.00	204,249.55
Garbage & Refuse Cash	226-000-001.00	638,329.23
Payroll Clearing Cash	701-000-001.00	-
		<u>3,072,625.98</u>

Add: Outstanding Checks		1,415.17
Subtract: Outstanding Deposits		-
		<u>3,074,041.15</u>

Balance per Bank Statement		<u>3,074,041.15</u>
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Difference		<u>-</u>
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Fire Maintenance & Protection Fund	899-000-001.01	<u>28,632.85</u>
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Investments

General Fund CDs:

Shelby State Bank CD # 200090124		35,945.43
MBank CD # 6000017269		46,012.84
MBank CD # 6000017205		70,453.31
PNC Bank CD #31100375325		106,530.94
Total		<u>258,942.52</u>

Water Fund CDs:

Chemical Bank CD # ****4942		67,828.69
Chemical Bank CD # ****4260		67,001.04
Total		<u>134,829.73</u>

Fire Fund CD:

MBank CD # 6000017305		<u>35,218.06</u>
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Filer Township

General Fund Reconciliation

Date: April 30, 2020

Balance Sheet Accounts:

General Fund Operating Cash	101-000-001.00	2,128,839.81
Liquor Law Operating Cash	212-000-001.00	44,362.46
Fire Operating Cash	899-000-001.00	197,482.70
Garbage & Refuse Cash	226-000-001.00	630,571.52
Payroll Clearing Cash	701-000-001.00	-
		<u>3,001,256.49</u>

Add: Outstanding Checks	9,302.13
Subtract: Outstanding Deposits	-
	<u>3,010,558.62</u>

Balance per Bank Statement 3,010,558.62

Difference -

Fire Maintenance & Protection Fund 899-000-001.01 28,749.87

Investments

General Fund CDs:

Shelby State Bank CD # 200090124	35,945.43
MBank CD # 6000017269	46,012.84
MBank CD # 6000017205	70,453.31
PNC Bank CD #31100375325	106,530.94
Total	<u>258,942.52</u>

Water Fund CDs:

Chemical Bank CD # ****4942	67,828.69
Chemical Bank CD # ****4260	67,001.04
Total	<u>134,829.73</u>

Fire Fund CD:

MBank CD # 6000017305 35,218.06

Check Register Report

Filer Charter Township

10:41 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
37639	6	JIM ESPVIK	5/07/2020	NAT 01	25.00
37640	317	BS&A SOFTWARE	5/07/2020	NAT 01	534.00
37641	476	CHARTER COMMUNICATIONS	5/07/2020	NAT 01	129.99
37642	848	FAMILY FARM AND HOME	5/07/2020	NAT 01	19.98
37643	954	PURE WATER WORKS	5/07/2020	NAT 01	11.00
37644	968	WEB MATTERS	5/07/2020	NAT 01	35.00
37645	1028	TAMMI SCHIMKE	5/07/2020	NAT 01	30.35
37646	1043	GIL-ROY'S HARDWARE 6761	5/07/2020	NAT 01	140.20
37647	1067	O'REILLY AUTO PARTS	5/07/2020	NAT 01	30.07
37648	1081	CONSUMERS ENERGY	5/07/2020	NAT 01	4,082.56
37649	1155	PAUL OLEN	5/07/2020	NAT 01	137.71
37650	6900	FUELMAN	5/07/2020	NAT 01	191.78
37651	10000	J B PUBLICATIONS	5/07/2020	NAT 01	325.00
37652	10010	JACKPINE BUSINESS CENTER	5/07/2020	NAT 01	598.07
37653	13099	JOHN HANCOCK LIFE INS. CO.	5/07/2020	NAT 01	881.59
Grand Total -					7,172.30

Check Register Report

Filer Charter Township

10:58 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
37654	58	GREAT LAKES ENERGY	5/18/2020	NAT 01	47.34
37655	85	PRINTING SYSTEMS	5/18/2020	NAT 01	277.09
37656	476	CHARTER COMMUNICATIONS	5/18/2020	NAT 01	323.38
37657	556	MICHIGAN PIZZA HUT, INC	5/18/2020	NAT 01	40.25
37658	601	REPUBLIC SERVICES	5/18/2020	NAT 01	10,870.20
37659	903	JUS GREEN	5/18/2020	NAT 01	800.00
37660	968	WEB MATTERS	5/18/2020	NAT 01	231.20
37661	1109	MITEL	5/18/2020	NAT 01	512.84
37662	1183	RICHARDS & MC DOUGALL, P.C.	5/18/2020	NAT 01	600.00
37663	1197	SNYDERS SHOES	5/18/2020	NAT 01	204.00
37664	2010	SHIRLEY BALL	5/18/2020	NAT 01	124.35
37665	2600	BOBS ROOFING	5/18/2020	NAT 01	132.07
37666	2900	BURNHAM & FLOWER OF MICHIGAN	5/18/2020	NAT 01	1,989.00
37667	3900	CUSTOM SHEET METAL	5/18/2020	NAT 01	761.56
37668	14400	MARY ANN NICKLESON	5/18/2020	NAT 01	159.50
Grand Total -					17,072.78

Check or Advice #	Check Date	Employee Name	Manual Direct Deposit Amount	Direct Deposit Amount	Check Amount	Check Type
37669	06/01/2020	KOLANOWSKI, DALE	0.00		252.49	Regular
37670	06/01/2020	KOYERS, LYNN M	0.00	0.00	579.91	Regular
37671	06/01/2020	KRUS, BRIAN D	0.00	0.00	252.49	Regular
37672	06/01/2020	KRUSE, DEAN H	0.00	0.00	252.49	Regular
37673	06/01/2020	WALKER, KENNETH TERRY	0.00	0.00	1,577.01	Regular
37674	06/01/2020	WHESTONE, MARLENE	0.00	0.00	120.26	Regular
37675	06/01/2020	BALL, SHIRLEY A	0.00	0.00	1,749.55	Regular
37676	06/01/2020	GUTOWSKI, KATHY	0.00	0.00	156.52	Regular
37677	06/01/2020	CHYCINSKI, THOMAS	0.00	0.00	263.86	Regular
37678	06/01/2020	SKIERA, RUTH A	0.00	0.00	66.07	Regular
37679	06/01/2020	STEGE, THOMAS	0.00	0.00	1,603.03	Regular
37680	06/01/2020	THOMPSON, LARRY R	0.00	0.00	359.89	Regular
37681	06/01/2020	WILLIAMS, JENNIFER	0.00	0.00	141.30	Regular
37682	06/01/2020	OLEN, PAUL	0.00	0.00	1,327.61	Regular
37683	06/01/2020	SCHIMKE, TAMMI	0.00	0.00	1,532.94	Regular
37684	06/01/2020	BLAKESLEE, BENJAMIN	0.00	0.00	8.82	Regular
37685	06/01/2020	ESPVIK, JAMES	0.00	0.00	435.54	Regular
37686	06/01/2020	FALK, CRYSTAL	0.00	0.00	16.43	Regular
37687	06/01/2020	FALK, MATTHEW	0.00	0.00	157.39	Regular
37688	06/01/2020	HANER, JOHN	0.00	0.00	82.99	Regular
37689	06/01/2020	O BRIEN, GERALD	0.00	0.00	226.42	Regular
37690	06/01/2020	PECK, JAMES	0.00	0.00	95.28	Regular
37691	06/01/2020	SKIERA, LOGAN	0.00	0.00	306.26	Regular
37692	06/01/2020	WARE, JANELLE	0.00	0.00	183.82	Regular
37693	06/01/2020	WARE, KEVIN	0.00	0.00	382.94	Regular
		Total	0.00	0.00	12,131.31	

Check Register Report

Filer Charter Township

11:13 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
37694	60	WEST MICHIGAN CREDIT UNION	6/01/2020	NAT 01	90.00
Grand Total -					90.00

Check Register Report

Filer Charter Township

10:07 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
37695	6	JIM ESPVIK	6/02/2020	NAT 01	25.00
37696	256	DTE ENERGY	6/02/2020	NAT 01	577.83
37697	978	GREAT LAKES ASSESSING	6/02/2020	NAT 01	2,416.66
37698	1010	AT & T	6/02/2020	NAT 01	355.59
37699	1188	D & L SHAW CO., LLC	6/02/2020	NAT 01	2,260.00
37700	1198	NITROWRAPPS	6/02/2020	NAT 01	150.00
37701	1199	VIRGIL JOHNSON	6/02/2020	NAT 01	75.00
37702	1201	NIKI JOHNSON	6/02/2020	NAT 01	75.00
37703	2010	SHIRLEY BALL	6/02/2020	NAT 01	142.12
Grand Total -					6,077.20

Check Register Report

Filer Charter Township

Water Dept. Invoices

1:00 PM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
2722	1081	CONSUMERS ENERGY	5/07/2020	NAT 02	858.93
2723	6499	FILER TOWNSHIP TREASURER	5/07/2020	NAT 02	3,415.73
2724	6900	FUELMAN	5/07/2020	NAT 02	32.29
2725	10000	J B PUBLICATIONS	5/07/2020	NAT 02	79.90
2726	16550	POSTMASTER	5/07/2020	NAT 02	55.00
Grand Total -					4,441.85

Check Register Report

Filer Charter Township

Water Dept. Invoices

10:32 AM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
2727	256	DTE ENERGY	6/02/2020	NAT 02	121.05
2728	625	OPERATIONS SERVICES, INC	6/02/2020	NAT 02	7,315.00
2729	1081	CONSUMERS ENERGY	6/02/2020	NAT 02	1,850.91
2730	6499	FILER TOWNSHIP TREASURER	6/02/2020	NAT 02	3,581.26
Grand Total -					12,868.22

Check Register Report

Filer Charter Township

Deven Mrazick

1:37 PM

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
1082	6499	FILER TOWNSHIP TREASURER	5/14/2020	PNC 04	433.27
Grand Total -					433.27

Check Register Report

May 26, 2020
10:56 AM

Steve Jones

Filer Charter Township

Check Number	Vendor Number	Name	Date	Bank/Acct Number	Amount
1083	1081	CONSUMERS ENERGY	6/02/2020	PNC 04	48.89
1084	1179	OUDBIER INSTRUMENT COMPAN'	6/02/2020	PNC 04	693.25
1085	6499	FILER TOWNSHIP TREASURER	6/02/2020	PNC 04	440.27
Grand Total -					1,182.41

FILER CHARTER TOWNSHIP

MONTHLY ACH PAYMENTS

<u>DATE</u>	<u>PAYEE</u>	<u>AMOUNT</u>
5/11/2020	STATE OF MICHIGAN	683.31
5/13/2020	IRS	<u>2,560.58</u>
	TOTAL	3,243.89



Monthly Client Report for Charter Township of Filer April 2020

To provide Filer Township with a summary of our activities for the month, Operations Services has prepared this report for your use. We welcome any suggestions to improve the information contained in these reports. Please contact us if you believe this report contains errors, or if you have any questions about it.

PRODUCTION AND USE STATISTICS

The Filer Water Supply System (WSS) produced safe drinking water for all users; The following table summarizes the water production and use statistics for the past month.

Performance Indicator	Value	Units
Total Water Pumped	9.371	Million Gallons
Average Daily Water Pumped	0.312	Million Gallons
Maximum Daily Pumped	0.433	Million Gallons
Minimum Daily Pumped	0.246	Million Gallons
Chlorine Applied	211.90	Gallons
Polyphosphate	102.53	Pounds

COMPARATIVE WATER PRODUCTION

This table represents the most recent monthly water production figures compared to the same month in previous years.

Month	2017 Million Gallons	2018 Million Gallons	2019 Million Gallons	2020 Million Gallons
January	8.422	8.875	8.669	8.128
February	7.331	7.760	8.050	7.437
March	8.329	8.716	6.642	9.162
April	9.856	8.473	9.241	9.371
May	11.735	12.509	10.539	
June	13.165	14.439	11.805	
July	15.152	17.029	15.940	
August	14.556	16.080	15.681	
September	13.115	13.833	13.045	

October	10.257	10.093	9.292	
November	7.777	8.443	8.096	
December	7.955	8.446	8.794	
Total	127.690	134.696	125.794	34.098

WATER SYSTEM MONTHLY ACTIVITY SUMMARY

This section highlights some of the most significant events of the past month. Additional details are available upon request.

- The back up generator on well 4 and the back up motor for well 2 were exercised weekly.
- All MDEGLE required sampling and reports were completed. Some of the annual monitoring samples have been completed.
- Well houses were cleaned and disinfected as needed.
- 17 miss digs were performed, and positive responses were filled out as needed.
- Water main valves were located and witnessed.
- Well 2 had the chlorine feed system worked on to help keep optimal dosing.
- Flushing of hydrants has begun. We will continue to flush next month until they are done.
- Chemicals were filled as needed and moved from the garage to the well houses.
- The garage and the office we cleaned and disinfected as needed.

Respectfully,

Operations Services



Joshua Hall
Project Manager



Michael O. Hiller
Operations and Maintenance Specialist

Monthly Report

To: Filer Township Board of Trustees
From: Chief Jim Espvik
Date: June 2, 2020
Re: Activity Report for May 2020

	Month of May	YTD Totals
Total Calls for Service -	17	100
Medical -	11	75
Fire	6	19
Vehicle Crashes	0	5
Gas Odor Complaints	0	1
Calls to Horizon Pointe	0	6

123 has been taken down to Freeland for repairs and the loaner is here and in service.

We have cancelled most of our meetings and training for the present time. We have had some members in the station doing some required checks and Maintenance work that needs to be done. Thanks to those dedicated members.

We have restricted access to our station due to the covid-19 pandemic

New rules have been established and some procedures have been changed per Med controls and state guidelines.

We encourage everyone to follow the recommendations from the CDC and the Health Department. Stay Home Stay Safe, wear a mask when you go out, use social distancing, wash your hands and don't touch your face. Be Safe we are all in this together and we will get thru this.

Respectfully Submitted,

Jim Espvik

Filer Township Fire Chief

Proposal for Software and Services, Presented to...

Filer Charter Township, Manistee County MI

May 13, 2020

Quoted by: Steve Rennell



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

Cost Summary

Applications and Annual Service Fee prices based on an approximate parcel count of 1,745 and 400 utility accounts. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

Applications

Financial Management

Utility Billing .NET

\$2,995

Data Conversions/Database Setup

Convert existing FundBalance data to BS&A format:

Utility Billing

\$1,000

Project Management and Implementation Planning

Services include:

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

\$2,765

Implementation and Training

- \$850/day
- Days quoted are estimates; you are billed for actual days used

Services include:

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	1		\$850
Financial Management Applications	Days:	4		\$3,400
	Total:	5	Subtotal	\$4,250

Cost Totals

Not including Annual Service Fees

Applications	\$2,995
Data Conversions/Database Setup	\$1,000
Project Management and Implementation Planning	\$2,765
Implementation and Training	\$4,250
<hr/>	
Total Proposed	\$11,010

Total Proposed

\$11,010

Travel Expenses

\$1,960

Payment Schedule

- 1st Payment: **\$3,765** to be invoiced upon execution of this agreement.
- 2nd Payment: **\$2,995** to be invoiced at start of training.
- 3rd Payment: **\$6,210** to be invoiced upon completion of training.

Annual Service Fees

Unlimited support during your first year with the program is included in your purchase price. Thereafter, Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U).

Financial Management

Utility Billing .NET

\$600

Additional Information

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- ˘ custom payment import/lock box import
- ˘ custom OCR scan-line
- ˘ custom journal export to an outside accounting system
- ˘ custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Acceptance

Signature constitutes...

1. An order for products and services as quoted
Quoted prices do not include Program Customization, training beyond the estimated number of days, or recommended Bank Reconciliation Consultation
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date

BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: srennell@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.



Manistee County Road Commission



8946 Chippewa Highway • Bear Lake, Michigan 49614 • (231) 889-0000 • Fax (231) 889-0011

May 16, 2020

Filer Township
2505 Filer City Road
Manistee, Michigan 49660

Attention: Mr. Terry Walker, Supervisor

Re: **Construction Cost Estimate for
East Preuss Road Preservation
US-31 to Linke Road (County Local Road)
MCRC Needs a Reply by June 4, 2020 to
Include it with the Current 2020 Projects**

Dear Mr. Walker,

We performed a detailed field review and prepared a construction cost estimate for the chip sealing (sealcoating) and fog sealing, including Hot Mix Asphalt (HMA) wedging and HMA paving for 1.042 mile of East Preuss Road. We recommend preserving East Preuss Road as soon as possible if the Township has adequate funding due to the very poor pavement condition.

The total **Estimated** construction cost for this project is **\$112,800**, and is based on the following scope of construction and related services for Year 2020 Construction:

1. Brooming (cleaning) the existing blacktop pavement surface prior to placement of HMA wedging, paving, and chip sealing.
2. Treatment for the 0.687 mile segment of East Preuss Road from US-31 to approximately 582' west of Page Road will consist of the following:
 - A. Placement of HMA material in various locations to repair and wedge poor and distorted pavement areas that are primarily located in the outer 2' to 5'+/- portions of the traveled lanes and to correct pavement crown and/or repair poor pavement areas.

Based on our field review of East Preuss Road and the actual HMA quantities placed for the Pine Creek Road 2019 Road Preservation projects in Manistee and Stronach Townships that had a pavement in similar condition, we estimate that approximately 495 tons of HMA material will be required for the HMA wedging and overlays on this segment of East Preuss Road. We anticipate that the HMA wedging and paving may cover the majority of the existing pavement surface.

Note: Quantities for HMA wedging and paving for this type of a project are difficult to estimate so the actual tonnage required may be more or less than the estimated quantity.

- B. Placement of aggregate shoulder material to meet the new HMA surface where HMA wedging and paving is performed.
 - C. Applying a Single Chip Seal and Fog Seal over the existing 20.5'+/- wide blacktop pavement and wedged and overlaid pavements.
3. Treatment for the 0.355 mile segment of East Preuss Road from approximately 582' west of Page Road to Linke Road will consist of the following:
- A. Placement of variable depth and width HMA wedging to correct existing distorted and damaged pavements.
 - B. Overlay (resurface) the existing and wedged 21'+/- wide blacktop pavement with HMA at an application rate of 165#/Syd minimum (approximately 1-1/2" thick).
Approximately 530 tons of HMA material has been estimated for the HMA wedging and full-width HMA overlay work.
 - C. Placement of a 10' HMA paving "Feather" transition at the existing paved approach to Page Road.
Note: All of Page Road is in very poor condition so the township should consider having the road resurfaced in the future when funding allow depending on priorities
 - D. Placement of aggregate shoulder material to meet the new HMA surface where HMA wedging and paving is performed.
4. Maintaining traffic during construction including the placement of construction signing, traffic control devices, and traffic regulating.
5. Placing temporary raised pavement markers for the new chip sealed and fog sealed surface and temporary pavement markings for the new HMA surface.

6. Placement of permanent pavement markings for the new chip sealed and fog sealed and HMA resurfaced pavements.

Note: Permanent pavement markings will not be charged to the project or to the township but will be performed under routine maintenance with other year 2020 permanent pavement marking work.

The **Estimated** Township and Road Commission cost for the project based on Year 2020 construction and the Township/Road Commission Cost Share Policy #A-17 is as follows:

Filer Township (50%)	\$56,400
Road Commission (50%)	<u>\$56,400</u>
Total	\$112,800

Please note the following:

1. Based on our field review of the project site on April 22, 2020, we found the existing pavement surface for this road to be in very poor condition (PASER rating 2 or 1) with some failed and distorted areas, which were primarily located along the outer portions of the traveled roadway. There are also several areas requiring crown wedging or full width wedging to re-establish proper cross slope. The majority of the pavement surface (especially the outer portions) has substantial "alligator" cracking.
2. Due to the extensive amount of cracks in the existing pavement, no crack sealing work will be performed prior to the HMA paving and chip sealing work.
3. No work will be performed within the East Preuss Road at US-31 intersection (from the centerline of US-31 to 75' East) as the existing paved approach is in good condition.
4. We believe that the proposed treatment of HMA pavement wedging/paving, and chip sealing with fog seal may extend the service life of the existing pavement by approximately seven (7) years to ten (10) years or longer. A longer estimated service life was used on this project compared to the normal 5 to 7 years due to the need for substantial HMA wedging and paving work.

May 16, 2020
Mr. Terry Walker
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Note: Cracks in the existing pavement will eventually reflect through the new HMA wedging and paving surface after a period of time being the existing pavement is in such poor condition and will not be crushed and resurfaced with a new full-depth HMA surface.

5. The construction work for the project will be performed by Pavement Maintenance Systems, LLC (PMS) and Elmer's Crane and Dozer (Paving) based on their low bid submitted for the 2020 Locally Funded County-wide Road Preservation Project on February 3rd.
6. The MCRC staff and/or MCRC Consultant will perform construction stakeout (mark out locations and limits of HMA wedging, chip seal and fog seal, and project limits), coordinate the work with the Contractors and provide construction inspection and administration during the construction phase.
7. Chip seal and fog seal have seasonal limitations and needs to be applied between May 15th and September 1st according to the Michigan Department of Transportation 2012 Standard Specifications for Construction.

Refer to the attached map that shows the project location and limits of work.

Some photographs that show the existing pavement conditions on April, 2020 are also attached for your information.

An Agreement for the project and a copy of the Construction Cost Estimate that shows the Contractor costs based on the low bid unit prices received from PMS on February 3, 2020 are attached for township consideration.

If the Agreement and the project meet with the township board's approval, please have all board members sign the Agreement and return the original signed Agreement to our office by **June 4, 2020**. The Agreement will then be approved by our board during their board meeting on June 10th.

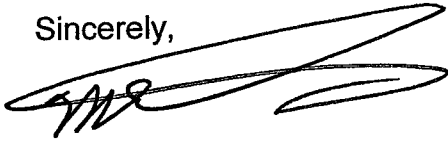
Our receipt of the signed Agreement from your office will serve as your authorization for us to proceed with the project and we will schedule the Contractor to begin work on the project so all work can be completed prior to the proposed September 1, 2020 Completion Date.

May 16, 2020
Mr. Terry Walker
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Note: It is important for the MCRC to receive a prompt reply from the Township as some design work will need to be performed before East Preuss Road can be added to the Year 2020 Locally Funded County-wide Road Preservation Project, or this road will need to be included with a project in a future year.

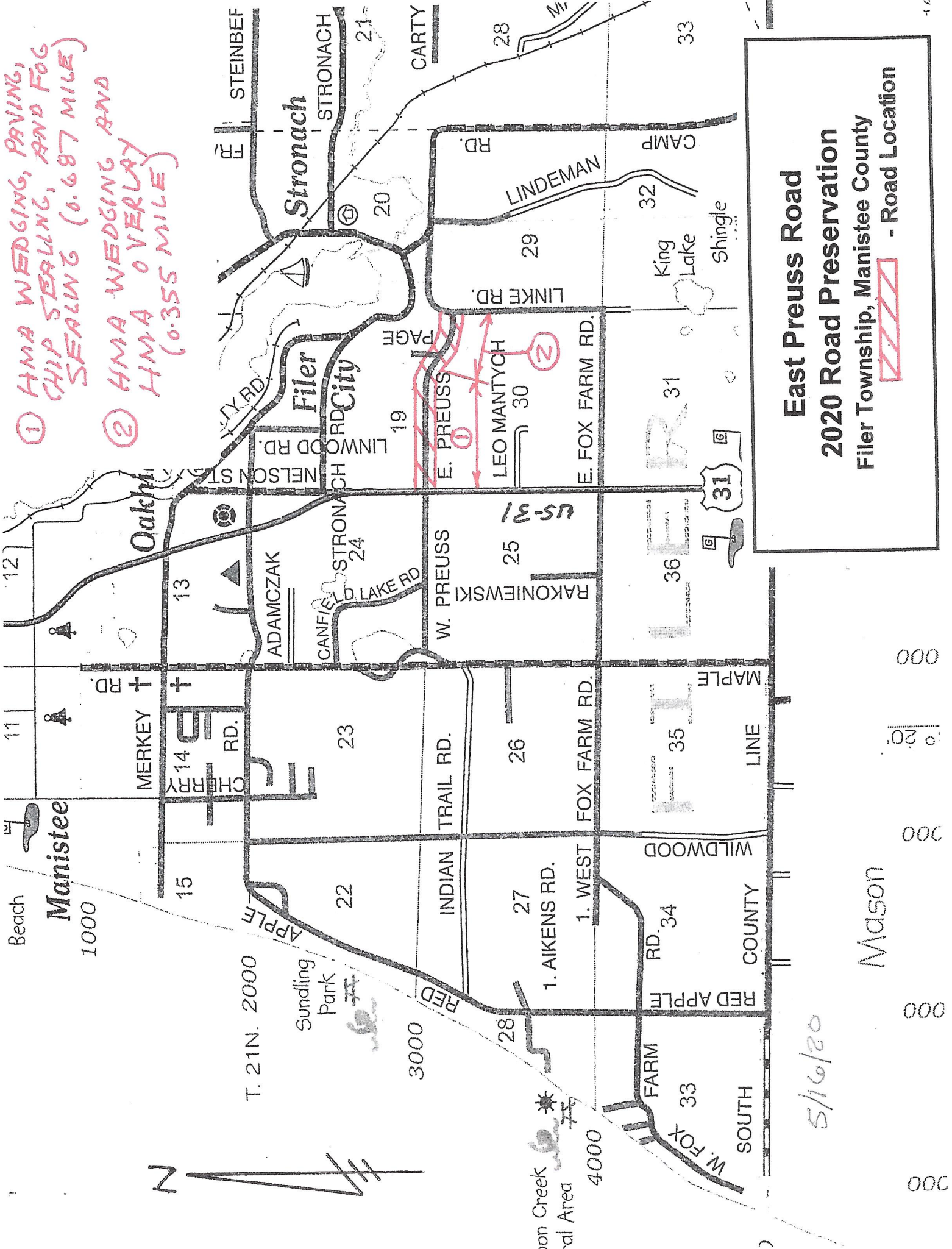
Please contact me if you have any questions regarding this project and the construction cost estimate or if you need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Sohlden', written over a horizontal line.

Mark P. Sohlden
Manager

Enclosures



- ① HMA WEDGING, PAVING, CHIP SEALING, AND FOG SEALING (0.687 MILE)
- ② HMA WEDGING AND HMA OVERLAY (0.355 MILE)

East Preuss Road
2020 Road Preservation
 Filer Township, Manistee County

- Road Location

5/16/20

COPY

*An Agreement for Local Road Improvement
Manistee County, Michigan*

The Township of Filer hereby requests the Board of Manistee County Road Commissioners to improve a Manistee County Local Road as follows:

<u>Road Name – Location</u>	<u>Type of Work</u>	<u>Length</u>	<u>Project No.</u>	<u>Date</u>
East Preuss Road	Hot Mix Asphalt (HMA)	1.042 mile		5/16/20
US-31 to Linke Road	Wedging & Paving, Chip Sealing and Fog Sealing			

ESTIMATED COST (This is Not a Bid). The project costs are estimated based on the proposed plan quantities, Contractor bid unit prices, and estimated MCRC costs. The plan quantities are subject to change due to actual field conditions. Costs are subject to change if the project is delayed due to (Utility Relocations, Right of Way, MDEQ Permits, Weather, Completion of Prior Project, etc.), and as the Road Commission's costs change (Wages, Equipment Rental Rates, and Materials). **The Project Cost is Estimated as follows:**

Work Item	Quantity	Estimated Cost
Hot Mix Asphalt (HMA) Wedging and Paving, Chip Sealing and Fog Sealing, Traffic Control, and Temporary Pavement Markers (By Contractor)	See attached Construction Cost Estimate, Pay items, quantities, and low bid unit prices (from Pavement Maintenance Systems, LLC)	\$111,199.50 (See Estimate)
Construction Stakeout, Inspection, and Contract Administration (By the MCRC And their Consultant)	1 Lump Sum	\$1,600.50
Note: This Agreement is based on the Contractor performing this project as a Part of the local projects bid on 2/03/20		
TOTAL ESTIMATED PROJECT COST --		\$112,800

MATCH OF COST (This Cannot Be a Bid). The Road Commission is authorized to participate in Local Road Construction by Act 51 of P.A. 1951 247.662, Sec. 12 (15) which states "Michigan Transportation Funds may be expended for construction purposes on **County Local Roads** only to the extent matched by money from other sources," The **Road Commission** agrees to match in the amount of **Fifty Percent (50%)** of actual cost, provided funds are available for local road improvement. The **Township** agrees to match in the amount of **Fifty Percent (50%)** of the actual costs and will advance **Twenty-Five Percent (25%)** of the Township's match prior to the beginning of construction. The Road Commission recommends that the Township establish a contingency (Approximately 10% of Township's Match) for unanticipated project costs.

Road Commission Match \$56,400

Township Match \$56,400

Township Advance \$14,100.00

Recommended Contingency \$5,640.00

PAYMENT OF COST The Road Commission will bill the Township as the project proceeds. **Payment is due 30 days after the billing date.** Project costs not paid by **Due Date** will be subject to a **Service Charge of Eight Percent (8%) per annum** on the unpaid balance.

AGREEMENT APPROVAL The attached **Proposed Road Plan(s)** are a part of this agreement and shall be approved by each Board. – No plans.

This agreement was approved at the _____ Meeting of the Road Commission

This agreement was approved at the _____ Meeting of the Township.

Chair: Robert Rishel

Supervisor: Terry Walker

Member: Annie Hooghart

Clerk: Shirley Ball

Member: Jim Russell

Treasurer: Tom Stege

Member: Sal Reckow

Trustee: Dale Kolanowski

Member: Richard Graham

Trustee: Brian Krus

Trustee: Dean Kruse

Trustee: Tom Chycinski

MANISTEE COUNTY ROAD COMMISSION
CONSTRUCTION COST ESTIMATE FOR CONTRACTOR PORTION OF WORK
(Based on 2/03/20 Low Bid from Pavement Maintenance Systems, LLC)
05/16/20

Project Name: East Preuss Road 2020 HMA Wedging and Paving, Chip Seal and Fog Seal (Road Preservation)

Job Number:

Contract Description:

1.058 mile of Hot Mix Asphalt (HMA) wedging and paving, HMA overlay, aggregate shoulders (in wedged and paved areas), chip sealing and fog sealing on East Preuss Road from US-31 to Linke Road in Filer Township, Manistee County, Michigan. Based on HMA wedging and paving, and chip sealing and fog sealing work from US-31 to approximately 582' west of Page Road (0.687 mile) then HMA wedging and HMA overlay @ 165#/Syd (1.5") min for the remaining 1,876' (0.355 mile) to Linke Road.

Note: The actual proposed length of Road Preservation = 1.042 mile (5,501'+/-)

No work will be performed within the East Preuss Road at US-31 intersection as the existing pavement in this intersection is in good condition.

Item Number	Item Description	Project Quantity	Unit	Pavement Maint. Systems 2/03/20 Low Bid	
				Unit Price	Amount
3070121	Shoulder, CI II	280	Ton	\$38.75	\$10,850.00
5010025	Hand Patching	0	Ton	\$200.00	\$0.00
5010050	HMA, 4E1 (HMA Wedging and paving)	1,025	Ton	\$80.00	\$82,000.00
5017011	Pavt for Butt Joints, Rem - Modified	110	Syd	\$8.35	\$918.50
5057011	Chip Seal - Modified	8,300	Syd	\$1.600	\$13,280.00
5057011	Fog Seal - Modified	8,300	Syd	\$0.345	\$2,863.50
8120281	Raised Pavt Marker, Temp, Type 1, Yellow, Bidirectional	75	Ea	\$1.50	\$112.50
8127051	Traffic Control	1	Ls	\$725.00	\$725.00
8210005	Monument Box Adjust	1	Ea	\$450.00	\$450.00
				Total:	\$111,199.50

Notes:

1. Mobilization is included with the pay items and will not be paid for separately
2. This estimate only includes work performed by a Contractor and does not include MCRC and their Consultant or other project related costs as follows:
 - A. Construction stakeout
 - B. Construction administration and coordination with Contractor
 - C. Construction inspection
3. The Traffic Control unit price shown is based on the low bid unit price of \$26,500 for 38.07 miles of total roads (\$696.09 per mile) included with the 2/03/20 bids for the 2020 Local County-wide HMA Wedging and Chip Sealing for Various Roads.

This estimate Assumes that Pavement Maintenance Systems, LLC can perform this work during the Year 2020 construction season at the same time as the Manistee County 2020 Local County-wide work and at the same bid unit prices.

Prepared By:

Manistee County Road Commission
8946 Chippewa Highway
Bear Lake, MI 49614
Phone: 231.889.0000

MPS

C:\Townships\Filer\Projects\E Preuss Rd - US31 to Linke\E Preuss Rd WOP Est_Post 2-03-20 Bids.xlsx\Estimate

INVOICE – 0240

From: Karlyn Haas
227 E. 10th St.
Traverse City, MI 49684

To: Terry Walker
Filer Township

Date: May 21, 2020

Project: Manistee County Community Foundation Minger Trust grant for Magoon Creek Park
(Work completed March – April 2020)

Project	Description	Date	Duration
Filer Township	Filer MCCF grant set up/online forms	4/2/2020	1:04:25
Filer Township	Filer Township Magoon Creek Park - MCCF	4/7/2020	1:47:10
Filer Township	Magoon Creek - MCCF Narrative	4/7/2020	2:23:14
Filer Township	Filer Township MCCF grant - collecting forms	4/20/2020	0:22:56
Filer Township	Filer Township MCCF grant - forms	4/21/2020	0:46:27
Filer Township	Filer MCCF - budget and final narrative	4/27/2020	2:19:45
Filer Township	Final upload MCCF grant	4/27/2020	0:40:09
Filer Township	Filer Township updated resolution for MCCF, written and emailed	4/29/2020	0:38:11
		Total:	10:02:17

Rate: \$60/hour

TOTAL: \$600

Magoon Creek Park Improvements Project
Tridonn Project #20143

PROJECT SCHEDULE

Week of 5/25thru 5/29:

- Complete job site staking (by others).
- Install the temporary security gate system at the Park's entrance.
- Remove earthen floor in the Pavilion.
- Cut in pathway from the proposed parking lot to the existing Pavilion.
- Set wood perimeter board around the proposed grill area.
- Install the crushed limestone on the pathway to the Pavilion, the Pavilion floor, and around the new grill.

Week of 6/1 thru 6/5:

- Excavate for detention basin.
- Rough grade the parking lot area and for the sidewalk to the pit toilet.

Week of 6/8 thru 6/12:

- Install the aggregate base for the parking lot.
- Install the concrete path to the existing pit toilet.
- Install the new grill.

Week of 6/15 thru 6/19:

- Construct the retaining wall.

Week of 6/22 thru 6/26:

- Pour the concrete patio at the retaining wall area.
- Pave the new parking lot area
- Install the new picnic table, bench, trash receptacle, and interpretive sign.

Week of 6/29 thru 7/3:

- Install parking lot line markings.
- Install parking lot BF signage.
- Site clean-up and restoration.

Filer Charter Township

From: Matt <mjohnson@tru-shine-services.com>
Sent: Friday, May 22, 2020 10:52 AM
To: Filer Charter Township
Subject: Re: Filer Township Quote

That is something we could definitely do for you guys. With it being to clean up after events i can tell you that we would want to charge hourly because time may fluctuate depending on what was used. Though I'm pretty confident it will take between 3-5 hrs each cleaning. Our current rate is \$29/ hr so a estimated price would be between \$87 - \$145 per cleaning.

I can send you a more formal estimate when i get back to my office later this afternoon/evening if you would like.

Thanks!

Matt Johnson
Tru-Shine Cleaning
& Preservation LLC
231-794-7235
mjohnson@tru-shine-services.com

On Fri, May 22, 2020 at 10:35 AM -0400, "Filer Charter Township" <filertownship@twphall.com> wrote:

Matt,

RE: Filer Township

Can we get a quote from you to sterilize/clean the Rec. Hall on Monday's (if you can, Jazzercise is there in the evening, will need to be done by then). This will be after rentals (will not be every weekend and some cleanings might be short notice) and we might be charging more because of COVID extra cleaning (light switches, handles, chairs, tables, counters, appliances, sweep & mop floors etc.. I am not sure what else at the moment. I believe you have been in there last year or year before for doing a deep clean, hopefully you remember the inside.

Thank you,

Tammi Schimke
Secretary

PS We get usually 3-4 weekends the first month (now July) for graduations after that maybe 1 a month until fall then usually nothing until next year. This would be a as needed short term thing but we do have 3 weekends scheduled for July right now.

	Proposed Community Blue PPO \$500 \$ 23,031 ⁷²		Proposed BCN HMO \$500 \$ 19,383 ⁸⁴ -15.8%		Proposed BCN HMO \$1000 \$ 16,133 ⁴⁰ -30.0%		Proposed Community Blue PPO \$1500 \$ 19,023 ⁴⁸ -17.4%	
	Single	Family	Single	Family	Single	Family	Single	Family
Deductible	\$ 500	\$ 1,000	\$ 500	\$ 1,000	\$ 1,000	\$ 2,000	\$ 1,500	\$ 3,000
Employee Coinsurance	10 %	10 %	0 %	0 %	20 %	20 %	20 %	20 %
Out-of-Pocket Max	\$ 6,600	\$ 13,200	\$ 1,500	\$ 3,000	\$ 8,150	\$ 16,300	\$ 8,150	\$ 16,300
Employer Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Out-of-Pocket Max	\$ 6,600	\$ 13,200	\$ 1,500	\$ 3,000	\$ 8,150	\$ 16,300	\$ 8,150	\$ 16,300
Employee Annual Premium	\$ +	\$ +	\$ +	\$ +	\$ +	\$ +	\$ +	\$ +
Employee Max Annual Cost	\$ 6,600	\$ 13,200	\$ 1,500	\$ 3,000	\$ 8,150	\$ 16,300	\$ 8,150	\$ 16,300
Medical Copays								
Primary Care	\$ 20		\$ 20		\$ 20		\$ 30	
Specialty Care	\$ 20		\$ 30		\$ 40		\$ 30	
Urgent Care	\$ 60		\$ 35		\$ 50		\$ 60	
Emergency	\$ 150		\$ 150		\$ 250		\$ 250	
Out-Patient Hospital	\$ -- 10% after deductible		\$ 0 \$0 after deductible		\$ -- 20% after deductible		\$ -- 20% after deductible	
In-Patient Hospital	\$ -- 10% after deductible		\$ 0 \$0 after deductible		\$ -- 20% after deductible		\$ -- 20% after deductible	
Rx								
Tiers	\$5', \$40', \$80'	\$4', \$15', \$40', \$80', 20%, 20%	\$4', \$15', \$40', \$80', 20%, 20%	\$4', \$15', \$40', \$80', 20%, 20%	\$10', \$30', \$60', \$80', 20%, 20%	\$10', \$30', \$60', \$80', 20%, 20%	No Deductible	No Deductible
Enrollment	2	2	2	2	2	2	2	2
Employee Only	\$ 959 ⁶⁵	\$ 100 % \$ 0 ⁰⁰	\$ 807 ⁶⁶	\$ 100 % \$ 0 ⁰⁰	\$ 672 ⁶³	\$ 100 % \$ 0 ⁰⁰	\$ 792 ⁶⁴	\$ 100 % \$ 0 ⁰⁰
Employee + Spouse	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰
Family	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰	\$ 0 ⁰⁰	\$ 100 % \$ 0 ⁰⁰
Annual Insurance Premium	\$ 23,031 ⁷²		\$ 19,383 ⁸⁴		\$ 16,133 ⁴⁰		\$ 19,023 ⁴⁸	
Employer Premium Contribution	\$ 23,031 ⁷²		\$ 19,383 ⁸⁴		\$ 16,133 ⁴⁰		\$ 19,023 ⁴⁸	
Budgeted HRA + HSA	\$ +0 ⁰⁰ +0 ⁰⁰		\$ +0 ⁰⁰ +0 ⁰⁰		\$ +0 ⁰⁰ +0 ⁰⁰		\$ +0 ⁰⁰ +0 ⁰⁰	
Employer Annual Cost	\$ 23,031 ⁷²		\$ 19,383 ⁸⁴		\$ 16,133 ⁴⁰		\$ 19,023 ⁴⁸	

Medical Plan Group

Proposed
Simply Blue PPO \$2000
\$ 16,658²⁸ -27.7%

BlueCross BlueShield of Michigan
Simply Blue PPO Gold \$2000

	Single	Family
Deductible	\$ 2,000	\$ 4,000
Employee Coinsurance	20 %	20 %
Out-of-Pocket Max	\$ 7,350	\$ 14,700
Employer Funding	\$ -	\$ -
Net Out-of-Pocket Max	\$ 7,350	\$ 14,700
Employee Annual Premium	\$ +	\$ +
Employee Max Annual Cost	\$ ▲7,350	\$ ▲14,700

Proposed
BCN HMO \$2000
\$ 16,149⁹⁶ -29.9%

	Single	Family
Deductible	\$ 2,000	\$ 4,000
Employee Coinsurance	30 %	30 %
Out-of-Pocket Max	\$ 6,600	\$ 13,200
Employer Funding	\$ -	\$ -
Net Out-of-Pocket Max	\$ 6,600	\$ 13,200
Employee Annual Premium	\$ +	\$ +
Employee Max Annual Cost	\$ 6,600	\$ 13,200

Proposed
Simply Blue PPO \$4000
\$ 14,593²⁰ -36.6%

	Single	Family
Deductible	\$ 4,000	\$ 8,000
Employee Coinsurance	30 %	30 %
Out-of-Pocket Max	\$ 8,150	\$ 16,300
Employer Funding	\$ -	\$ -
Net Out-of-Pocket Max	\$ 8,150	\$ 16,300
Employee Annual Premium	\$ +	\$ +
Employee Max Annual Cost	\$ ▲8,150	\$ ▲16,300

Medical Plan Design

BlueCross BlueShield of Michigan
BCN Gold \$2000/30%

	Single	Family
Deductible	\$ 4,000	\$ 8,000
Employee Coinsurance	30 %	30 %
Out-of-Pocket Max	\$ 8,150	\$ 16,300
Employer Funding	\$ -	\$ -
Net Out-of-Pocket Max	\$ 8,150	\$ 16,300
Employee Annual Premium	\$ +	\$ +
Employee Max Annual Cost	\$ ▲8,150	\$ ▲16,300

Medical Copays

Primary Care	Copay	\$ 30
Specialty Care	Copay	\$ 50
Urgent Care	Copay	\$ 60
Emergency	Copay	\$ 150
Out-Patient Hospital		\$ -- 20% after deductible
In-Patient Hospital		\$ -- 20% after deductible
Rx		No Deductible
Tiers		\$15*, \$50*, 50%, 20%, 20%, .25%*

Enrollment

	2	Prem	ER	EE
Employee Only	2	\$ 694 ¹⁰	100 %	\$ 0 ⁰⁰
Employee + Spouse	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Family	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰

Annual Insurance Premium

Employee Only	2	\$ 672 ⁹¹	100 %	\$ 0 ⁰⁰
Employee + Spouse	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Family	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Annual Insurance Premium		\$ 16,658 ²⁸		
Employer Premium Contribution		\$ 16,149 ⁹⁶		
Budgeted HRA + HSA		\$ + 0 ⁰⁰ + 0 ⁰⁰		
Employer Annual Cost		\$ ▼16,658 ²⁸		

Employee Only	2	\$ 608 ⁰⁵	100 %	\$ 0 ⁰⁰
Employee + Spouse	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Family	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Annual Insurance Premium		\$ 14,593 ²⁰		
Employer Premium Contribution		\$ 14,593 ²⁰		
Budgeted HRA + HSA		\$ + 0 ⁰⁰ + 0 ⁰⁰		
Employer Annual Cost		\$ ▼14,593 ²⁰		

Employee Only	2	\$ 672 ⁹¹	100 %	\$ 0 ⁰⁰
Employee + Spouse	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Family	0	\$ 0 ⁰⁰	100 %	\$ 0 ⁰⁰
Annual Insurance Premium		\$ 16,149 ⁹⁶		
Employer Premium Contribution		\$ 16,149 ⁹⁶		
Budgeted HRA + HSA		\$ + 0 ⁰⁰ + 0 ⁰⁰		
Employer Annual Cost		\$ ▼16,149 ⁹⁶		