

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING HELD ELECTRONICALLY
Filer Township Hall
2505 Filer City Rd., Manistee, Michigan 49660
Tuesday, December 1, 2020

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

- 6:00 p.m. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
ROLL CALL
CONSIDERATION OF APPROVAL OF MEETING AGENDA
CONSIDERATION OF APPROVAL OF CONSENT AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Regular Board Meeting November 5, 2020 held Electronically.
- B. Financial Report
- C. Approval of the Township General Fund expenditures (including Fire Dept.)
Checks #38119 through #38194. Checks 38189 up to and including 38193 are voided.

Accounts Payable	\$22,716.53
Payroll	\$15,124.71
Total	\$37,841.24
- D. Approval of Sewer Operating Expenditure check #1104 in the amount of \$444.04.
- E. Approval of Water Department Expenditures checks #2789 through #2802. Total: \$12,595.09.
- F. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$4,202.27.
- G. Appointment of Bob Skiera and James Robke to the Building & Grounds Committee for 4-year terms ending December 31, 2024. (Two Applicants/Two Vacancies).
- H. Appointment of Ruth Skiera and Lynn Kooyers to the Personnel Committee for 4-year terms ending December 31, 2024. (Two Applicants/Two Vacancies).
- I. Appointment of Elizabeth Allen and Ruth Skiera to the Board of Review for 2-year terms ending December 31, 2022. (Two Applicants/Three Vacancies).

COMMUNICATION & ANNOUNCEMENTS

- A. Short Term Rental letter
- B. Manistee Conservation District Newsletter
- C. Bridge Michigan-Michigan Environment Watch document
- D. North Flight EMS Mutual Aid Assignment Notification

PUBLIC COMMENT

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows. (**Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Office of the Zoning Administrator
- B. *Operations Services (formerly Wade-Trim)
 - a. Monthly Report

- C. Board of Review
- D. *Downtown Development Authority
 - a. Directors Report
 - b. Consideration of Approval of the 2021 Meeting Schedule.
- E. Develop Filer Ad Hoc Committee
- F. Personnel Committee
- G. *Planning Commission
 - a. Upon Supervisor's recommendation, consideration of approval of the appointment of Planning Commission Liaison to serve a 4-year term ending November 20, 2024.
- G. *Zoning Board of Appeals
- H. Elections Commission
 - a. Appointment of two Election Commission members to serve 4-year terms ending November 20, 2024.
- J. Building and Grounds Committee
- K. *Fire Department
 - a. Appointment of Fire Department Liaison to serve a 4-year term ending November 20, 2024.
- L. PEG

NEW BUSINESS

- A. Discussion of Short-Term Rental Ordinance changes.
- B. Upon Supervisor's recommendation, consideration of approval of the appointment of one Planning Commission member to serve a 4-year term ending December 31, 2024. (Three Applicants including one received after deadline/One Vacancy).
- C. Upon Supervisor's recommendation, consideration of approval of the appointment of one Develop Filer Ad Hoc Committee member from the Township Board to serve 2-year term ending December 31, 2022. (One Applicant/One Vacancy).
- D. Upon Supervisor's recommendation, consideration of approval of the appointment of one Develop Filer Ad Hoc Committee member from the Planning Commission to serve 2-year term ending December 31, 2022. (One Applicant/One Vacancy).
- E. Consideration of Approval of Appointment of a Local State of Emergency Coordinator for Filer Township.
- F. Consideration of approval of the presented Downtown Development Authority's Engagement Agreement from Latitude 44 and Owner Tamara Buswinka for a period January 1, 2021 ending December 31, 2021 in the amount of \$25,000 to be paid in four equal payments as specified by contract.
- G. Consideration of approval of a request from Linda DeVries to renew her Recreation Center Rental Agreement for a one-year period beginning January 1, 2021 to December 31, 2021, offering Jazzercise dance/exercise classes three nights per week, at a cost of \$160.00 per month.
- H. Consideration of approval of the presented Resolution Establishing Poverty Guidelines for Exemption from Property Tax Contributions.
- I. Consideration of Approval of AN ORDINANCE TO AMEND CHAPTER 23 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES, AS AMENDED, BY AMENDING SECTION 23.06 TO PROVIDE FOR ALTERNATE METHODS OF BILLING AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.
- J. Consideration of Approval to charge \$500.00 annually for Short Term Rental Permit.
- K. Consideration of Approval to give Clerk and Election Workers additional compensation for election year 2020.
- L. Discussion of the proposed development of the 20 acres of Filer Township Property along US 31.
- M. Consideration of approval for an appraisal at a cost no more than \$500 on April Saad's property at 2005 Merkey Road, Manistee, MI, Parcel #51-06-115-400-01.

- N. Consideration of approval of designated Manistee County Assessor from January 1, 2021 through December 31, 2025 and direct Supervisor to sign inter-local agreement on behalf of the Board of Trustees.
- O. Consideration of approval of a RESOLUTION OF THE CHARTER TOWNSHIP OF FILER BOARD OF TRUSTEES PURSUANT TO RESOLUTION NO. 2001-06A and 1954 P.A. 188, AS AMENDED, REDETERMINING THE TOTAL COSTS OF SERVICES FOR THE YEAR 2021 AND DIRECTING THE SUPERVISOR TO EXTEND SUCH COSTS UPON THE HORIZON POINTE SPECIAL ASSESSMENT ROLL.
- P. Consideration of approval of the presented changes to the authorized signatories on the Township bank accounts.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**

NOTE: FILER TOWNSHIP WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES SUCH AS AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON 14 DAYS NOTICE TO FILER CHARTER TOWNSHIP. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT CHARTER TOWNSHIP OF FILER HALL BY WRITING CHARTER TOWNSHIP OF FILER HALL, 2505 FILER CITY RD., MANISTEE, MI 49660 OR CALLING 231-723-3138.