

Charter Township of Filer  
**Zoning Board of Appeals Special Meeting Minutes**

Filer Township Hall  
2505 Filer City Rd., Manistee, MI 49660

**January 30, 2020**

Present: Jennifer Williams, Elizabeth Allen

Absent: Ron Gutowski

Also Present: Larry Thompson, Zoning Administrator, and Richard Wilson, Township Attorney

Meeting called to order and Pledge of Allegiance at 6:00 p.m.

Motion by Allen, seconded by Williams to nominate Jennifer Williams as Chair. All in favor. M/C

Motion by Williams, seconded by Allen to nominate Elizabeth Allen as Secretary. All in favor. M/C

Motion by Williams, seconded by Allen to nominate Ron Gutowski and Vice-Chair. All in favor. M/C

Motion by Williams, seconded by Allen to approve the minutes of the meeting held on October 29, 2019 as presented. All in favor. M/C

Michigan State University Extension Rules of Procedure have been edited and presented to the board by Attorney Wilson.

Changes:

Page 1 Item 2, B. 2. Add Zoning Board of Appeal members may individually visit the site also.

Page 6 Item 5 A. Add regular meeting to be the third Tuesday of January and Item D. If a Petitioner of for an appeal does not have representation at meeting and the Appeals is dismissed, the appeal maybe reinstated and the applicant will be charged the original fee again.

Each third Tuesday of January every year at 6:00 p.m. the board is to hold an organization meeting with the election of officers.

Attorney Wilson will make changes and a draft will be presented to the Zoning Board of Appeals at their next meeting.

Motion by Allen, seconded by Williams to adjourn. All in favor. M/C

Meeting adjourned at 6:47 p.m.

Respectfully submitted,

Betty Allen, Secretary  
Zoning Board of Appeals