

CHARTER TOWNSHIP OF FILER  
**BOARD OF TRUSTEES REGULAR MEETING**

Filer Township Hall  
2505 Filer City Rd., Manistee, Michigan 49660  
**Tuesday, October 4, 2022 at 6:00 p.m.**

**AGENDA**

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

- 6:00 p.m.      **CALL TO ORDER and PLEDGE OF ALLEGIANCE**  
**ROLL CALL**  
**CONSIDERATION OF APPROVAL OF MEETING AGENDA**  
**CONSIDERATION OF APPROVAL OF CONSENT AGENDA**

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Regular Board Meeting September 6, 2022.
- B. Financial Reports
- C. Approval of the Township General Fund expenditures (including Fire Dept.)  
Checks #39934 through #40011. Check 40003 was voided.

Accounts Payable	\$30,369.42
Payroll	<u>\$15,424.44</u>
Total	\$45,793.86

- D. Approval of Water Department Expenditures checks #3010 through #3018. Total: \$37888.19.
- E. Approval of Sewer Operating Expenditure checks #1176 through #1177. Total: \$632.10.
- F. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$3,669.72.
- G. Approval for a Budget Amendment to transfer \$15,000.00 from Fund Balance of the General Fund to Parks & Recreation Professional Services.
- H. Approval of newspaper advertisement for one Board of Review member, unexpired term ending 12-31-22.
- I. Approval of newspaper advertisement for one Zoning Board of Appeals member, unexpired term ending 12-31-22.

**PUBLIC COMMENT**

**COMMUNICATIONS/ANNOUNCEMENTS**

- A. Resignation letter dated September 15, 2022 from Elizabeth Allen

**DEPARTMENT AND COMMITTEE REPORTS** - Reports may be given at any time during the meeting as time allows. (\*\*Items Requiring Action or Reporting) (\*Committee Meetings Held and/or Reports Submitted)

- A. \*Sewer Report
- B. \*Operations Services
- C. \*Downtown Development Authority  
Director's Report
- D. \*Building and Grounds Committee
- E. \*Planning Commission

- a. Consideration of approval of presented 2023-2028 Capital Improvement Plan Synopsis prepared by the Planning Commission.
- F. \*Office of the Zoning Administrator
- G. Elections Commission
- H. Personnel Committee
- I. Board of Review
- J. Fire Department
- K. Zoning Board of Appeals
- L. PEG

**NEW BUSINESS**

- A. Consideration of approval in the amount of \$1,000.00 to Manistee County Planning Department to construct new zoning map and provide copies including digital of updated zoning map.
- B. Consideration of approval to amend the Employee Handbook, Section 304: Sick/Personal Time.
- C. Consideration of approval in the amount of \$30/year to Whitepages Premium Unlimited to lookup addresses and phone numbers for the treasurer.
- D. Consideration of approval of the Metro Act Bilateral application submitted by KEPS Technologies Inc, dba ACD.net for telecommunications access and authorize township supervisor to sign.

**PUBLIC COMMENT**

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

8:00 p.m.      **ADJOURN**

NOTE: FILER TOWNSHIP WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES SUCH AS AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON 14 DAYS NOTICE TO FILER CHARTER TOWNSHIP. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT CHARTER TOWNSHIP OF FILER HALL BY WRITING CHARTER TOWNSHIP OF FILER HALL, 2505 FILER CITY RD., MANISTEE, MI 49660 OR CALLING 231-723-3138.