

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING

Filer Township Hall
2505 Filer City Rd. Manistee, Michigan 49660

Tuesday, December 6, 2022

6:00 p.m.

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

ROLL CALL

CONSIDERATION OF APPROVAL OF MEETING AGENDA

CONSIDERATION OF APPROVAL OF CONSENT AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Regular Board Meeting November 3, 2022
- B. Financial Reports
- C. Approval of the Township General Fund expenditures (including Fire Dept.)
Checks #40095 through #40181
 - Accounts Payable \$52,090.52
 - Payroll \$16,735.89
 - Total \$68,826.41
- D. Approval of Water Department Expenditures checks #3028 through #3039. Total: \$30,892.16.
- E. Approval of Sewer Department Expenditures checks #1181 through #1183. Total: \$1,260.08.
- F. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$3,208.03.
- G. Approval for Appointment of Ruben Ramon to the Building & Grounds Committee for a 4-year term ending December 31, 2026. (One Applicant/One Vacancy).
- H. Upon Supervisor's recommendation, consideration of approval of the appointment of one Zoning Board of Appeals member to serve a 3-year term ending December 31, 2025. (One Applicant/One Vacancy).
- I. Upon Supervisor's recommendation, consideration of approval of the appointment of one Zoning Board of Appeals member to serve an unexpired term ending December 31, 2024. (One Applicant/One Vacancy).

PUBLIC COMMENT

COMMUNICATIONS/ANNOUNCEMENTS

- A. MRA Updates
- B. 2022 Manistee County Household Hazardous Waste Data

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows.

(**Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Operations Services
- B. *Sewer Report
- C. *Downtown Development Authority
 - a. Director's Reports
- D. *Planning Commission
- E. *Office of the Zoning Administrator
- F. Board of Review
- G. Zoning Board of Appeals

- H. Building and Grounds Committee
- I. Elections Commission
- J. Personnel Committee
- L. *Fire Department
- M. PEG

NEW BUSINESS

- A. Upon Supervisor's recommendation, consideration of approval of the appointment of two Planning Commission members to serve a 3-year term ending December 31, 2025. (Two Applicants/Two Vacancies).
- B. Upon Supervisor's recommendation, consideration of approval of the appointment of a member with "interest in property in the Downtown Development District" to the Downtown Development Authority to serve a 4-year term ending December 31, 2026. (One Applicant/One Vacancy).
- C. Upon Supervisor's recommendation, consideration of approval of the appointment of member that is a resident of the Downtown Development District to serve a 4-year term ending December 31, 2026. (One Applicant/One Vacancy).
- D. Upon Supervisor's recommendation, consideration of approval of the appointment of a "citizen at large" member to the Downtown Development Authority to serve a 4-year term ending December 31, 2026. (One Applicant/One Vacancy).
- E. Upon Supervisor's recommendation, consideration of approval of the appointment of three Board of Review members to serve a 2-year term ending December 31, 2024. (Four Applicants/Three Vacancies).
- F. Consideration of approval of the presented Downtown Development Authority's Engagement Agreement from Latitude 44 and Owner Tamara Buswinka for a period January 1, 2023 ending December 31, 2023 in the amount of \$25,000 to be paid in four equal payments as specified by contract.
- G. Consideration of approval of a request from Linda DeVries to renew her Recreation Center Rental Agreement for a one-year period beginning January 1, 2023 to December 31, 2023, offering Jazzercise dance/exercise classes three days per week, at a cost of \$160.00 per month.
- H. Consideration of approval in the amount of \$1,628.00 to I.T. Right Quote #VC3Q24403 for migrating township spectrum email addresses to .gov platform.
- I. Consideration of proposed Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2023 calendar year at a cost of \$4.43 per parcel.
- J. Consideration of proposed Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2023 Collection at a cost of \$1.00 per parcel.
- K. Consideration of approval of AN ORDINANCE TO AMEND ORDINANCE NO. 2021-05 STYLED "AN ORDINANCE TO AMEND CHAPTER 12 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES, AS AMENDED, BY AMENDING SECTION 12.04 TO ADJUST THE ANNUAL SERVICE CHARGE AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH" BY FURTHER AMENDING SECTION 12.04 AND THE EFFECTIVE DATE.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**

NOTE: FILER TOWNSHIP WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES SUCH AS AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON 14 DAYS NOTICE TO FILER CHARTER TOWNSHIP. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT CHARTER TOWNSHIP OF FILER HALL BY WRITING CHARTER TOWNSHIP OF FILER HALL, 2505 FILER CITY RD., MANISTEE, MI 49660 OR CALLING 231-723-3138.