

CHARTER TOWNSHIP OF FILER  
2505 FILER CITY ROAD, MANISTEE, MI 49660  
BOARD OF TRUSTEES REGULAR MEETING MINUTES  
DECEMBER 6, 2022

Present: Dean Kruse, Dale Kolanowski, Shirley Ball, Terry Walker, Tom Stege, Brian Krus, Tom Chycinski

Absent: None

Meeting was called to order by Supervisor Walker at 6:00 p.m.

Motion by Stege, seconded by Kolanowski to approve the meeting agenda with the addition of item "L" Consideration of approval of a RESOLUTION OF THE CHARTER TOWNSHIP OF FILER BOARD OF TRUSTEES PURSUANT TO RESOLUTION NO. 2001-06A and 1954 P.A. 188, AS AMENDED, REDETERMINING THE TOTAL COSTS OF SERVICES FOR THE YEAR 2022 AND DIRECTING THE SUPERVISOR TO EXTEND SUCH COSTS UPON THE HORIZON POINTE SPECIAL ASSESSMENT ROLL under New Business. All in favor. M/C

Motion by Kruse, seconded by Krus to approve the consent agenda as presented. All in favor. M/C

Public Comment: None offered at this time

New Business:

Upon Supervisors recommendation, a motion by Kruse, seconded by Chycinski to appoint Kathy Gutowski to the Planning Commission to serve a three-year term ending December 31, 2025. All in favor. M/C

Upon Supervisors recommendation, a motion by Kolanowski, seconded by Stege to appoint Roger Dittmer to the Planning Commission to serve a three-year term ending December 31, 2025. All in favor. M/C

Upon Supervisors recommendation, a motion by Kruse, seconded by Chycinski to appoint Robert Yates to the Downtown Development Authority to serve a four-year term ending December 31, 2026. All in favor. M/C

Upon Supervisors recommendation, a motion by Kolanowski, seconded by Kruse to appoint Tom Chycinski to the Downtown Development Authority to serve a four-year term ending December 31, 2026. All in favor. M/C

Upon Supervisors recommendation, a motion by Krus, seconded by Stege to appoint Kathy Gutowski to the Downtown Development Authority to serve a four-year term ending December 31, 2026. All in favor. M/C

Upon Supervisor's recommendation, a motion by Kolanowski, seconded by Kruse to appoint Ruth Skiera to the Board of Review to serve a two-year term ending December 31, 2024. All in favor. M/C

Upon Supervisor's recommendation, a motion by Krus, seconded by Chycinski to appoint Theresa Mandeville to the Board of Review to serve a two-year term ending December 31, 2024. All in favor. M/C

Upon Supervisor's recommendation, a motion by Stege, seconded by Krus to appoint Sue Mark to the Board of Review to serve a two-year term ending December 31, 2024. All in favor. M/C

Upon Supervisor's recommendation, a motion by Krus, seconded by Kruse to appoint Kathy Gutowski to the Board of Review as an alternate to serve for a two-year term ending December 31, 2024. All in favor. M/C

Motion by Stege, seconded by Krus to approve the presented Downtown Development Authority Engagement Agreement from Latitude 44 and owner Tamara Buswinka for a period January 1, 2023 ending December 31, 2023 in the amount of \$25,000 to be paid in four equal payments as specified by contract. 6 Yeas, 1 Nay. M/C

Motion by Kolanowski, seconded by Krus to approve the presented request from Linda DeVries to renew her Recreation Center Rental Agreement for a one-year period beginning January 1, 2023 to December 31, 2023, offering Jazzercise dance/exercise classes three days per week at a cost of \$160.00 per month. All in favor. M/C

Motion by Stege, seconded by Walker to approve an amount of \$1,628.00 to I.T. Right Quote #VC3W24403 for migrating the township spectrum email addresses to .gov platform. All in favor. M/C

Motion by Ball, seconded by Kolanowski to approve the proposed Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2023 calendar year at a cost of \$4.43 per parcel. All in favor. M/C

Motion by Kruse, seconded by Kolanowski to approve the proposed Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2023 Collection at a cost of \$1.00 per parcel. All in favor. M/C

Motion by Krus, seconded by Kruse to approve AN ORDINANCE TO AMEND ORDINANCE NO. 2021-05 STYLED "AN ORDINANCE TO AMEND CHAPTER 12 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES, AS AMENDED, BY AMENDING SECTION 12.04 TO ADJUST THE ANNUAL SERVICE CHARGE AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH" BY FURTHER AMENDING SECTION 12.04 AND THE EFFECTIVE DATE. Roll Call Vote: Ball-yes, Kolanowski-yes, Krus-yes, Walker-yes, Kruse-yes, Stege-yes, Chycinski-yes. 7 Yeas, 0 Nays. M/C

Motion by Kruse, seconded by Kolanowski to approve the presented RESOLUTION OF THE CHARTER TOWNSHIP OF FILER BOARD OF TRUSTEES PURSUANT TO RESOLUTION NO. 2001-06A and 1954 P.A. 188, AS AMENDED, REDETERMINING THE TOTAL COSTS OF SERVICES FOR THE YEAR 2022 AND DIRECTING THE SUPERVISOR TO EXTEND SUCH COSTS UPON THE HORIZON POINTE SPECIAL ASSESSMENT ROLL. Roll Call Vote: Stege-yes, Krus-yes, Kolanowski-yes, Kruse-yes, Walker-yes, Ball-yes, Chycinski-yes. 7 Yeas, 0 Nays. M/C

Public Comment: None offered at this time.

Motion by Kruse, seconded by Krus to adjourn the meeting. All in favor. M/C

Meeting adjourned at 6:50 p.m.

Submitted,

Shirley Ball  
Charter Township of Filer Clerk