

Charter Township of Filer  
**PLANNING COMMISSION REGULAR MEETING MINUTES**  
June 20, 2023  
Filer Township Hall, 2505 Filer City Road, Manistee, MI 49660

Present: Karen Kolk, Shirley Ball, Jennifer Williams, Glenn Mandeville, Roger Dittmer, Kathy Gutowski, Donald Kuk

Absent: none

Also present: Larry Thompson, Zoning Administrator; Richard Wilson, Township Attorney and Terry Walker, Township Supervisor

Meeting was called to order at 6:00 p.m. by Chairperson Williams with the pledge of allegiance.

Motion by Kuk, seconded by Kolk to approve the meeting agenda as presented. All in favor. M/C

Motion by Kuk, seconded by Gutowski to approve the May 16, 2023 regular meeting minutes as presented. All in favor. M/C

Discussion on Chapter 31 changes:

- Purpose to have one set of rules instead of two, Township and EGLE.
- Major issue was to have consistent set back distance.
- Must change terminology for high water line and define use of ordinary instead of normal bluff line.

Discussion on Roadside stand and accessory building changes:

- Issue of retail sales primary.
- Special Use Permits.
- Must divide property into two separate parcels to construct second principal use on the property.
- Township attorney will rework sections relating to accessory sale of goods.

SMARTrails: Karen gave a report on current activity. May 8, 2023 minutes were reviewed.

Reports:

Zoning Administrator: Larry Thompson reviewed zoning activity report for the month. Report included comments regarding:

- Building permit from State.
- Missing money.
- Complaints from residents.
- Unsigned complaints.

Included for Planning Commission review letters of interest:

- EGLE determination of shed at 2672 Red Apple Road (along Lake Michigan).
- Alex Henderson, Township Attorney regarding zoning ordinance issue of raising chickens.
- Special use permits for retail sales.

Supervisors Report: Updated Oak Hill Park improvement. Life Jacket Station at Magoon Creek constructed.

Zoning Board of Appeals: No report.

Board of Trustees: Regular meeting minutes from June 6, 2023, Special Meeting and Public Hearing from May 25, 2023 were received.

Downtown Development Authority: Regular meeting minutes from June 6, 2023 were received.

Communications: None

Public Comment: None

Any Other Business: None

Motion by Mandeville, seconded by Kuk to adjourn the meeting. All in favor. M/C

Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Roger Dittmer, Secretary  
Charter Township of Filer Planning Commission