

Charter Township of Filer  
**PLANNING COMMISSION REGULAR MEETING MINUTES**  
July 18, 2023  
Filer Township Hall, 2505 Filer City Road, Manistee, MI 49660

Present: Karen Kolk, Shirley Ball, Jennifer Williams, Glenn Mandeville, Roger Dittmer, Kathy Gutowski, Donald Kuk

Absent: none

Also present: Larry Thompson, Zoning Administrator and Richard Wilson, Township Attorney

Meeting was called to order at 6:00 p.m. by Chairperson Williams with the Pledge of Allegiance.

Motion by Kuk, seconded by Gutowski to approve the meeting agenda as presented. All in favor. M/C

Motion by Kuk, seconded by Mandeville to approve the June 20, 2023 regular meeting minutes as presented. All in favor. M/C

Discussion on AN ORDINANCE TO AMEND CHAPTER 31 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES BY ADDING ARTICLE 78; TO ESTABLISH AN OVERLAY DISTRICT COVERING PARCELS ON THE LAKE MICHIGAN LAKEFRONT; TO PROVIDE REGULATIONS RELEVANT TO LAKEFRONT PROPERTIES; AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH: Reviewed draft and attorney clarified procedure now required to amend our ordinances regarding Lake Michigan shoreline and requirements by Michigan Department of Environment, Great Lakes and Energy.

Motion by Kuk, seconded by Gutowski to accept amendments in ordinance and forward to EGLE for their action. Roll Call Vote: Kolk-yes, Ball-yes, Williams-yes, Mandeville-yes, Dittmer-yes, Gutowski-yes, Kuk-yes, 7 Yeas, 0 Nays. M/C

Discussion on AN ORDINANCE TO AMEND CHAPTER 31, ARTICLE 10, SECTION 31.10.1070 AND ARTICLE 37, SECTION 31.37.3703 OF THE CHARTER TOWNSHIP OF FILER CODE OF ORDINANCES, AS AMENDED, TO CLARIFY REGULATIONS RELATING TO ACCESSORY STRUCTURES IN WATERFRONT YARDS AND TO INCLUDE A NEW ACCESSORY SPECIAL USE TO PERMIT SALES OF GOODS AT ROADSIDE STANDS NOT PRODUCED ON THE SAME LAND AS THE STAND, AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

Motion by Kuk, seconded by Mandeville to approve amendments to Chapter 31 including modifications from discussion and direct attorney to finalize amendment. Roll Call Vote: Kolk-yes, Ball-yes, Williams-yes, Mandeville-yes, Dittmer-yes, Gutowski-yes, Kuk-yes. 7 Yeas, 0 Nays. M/C

Recommendation by attorney that Planning Commission review other sections of the zoning ordinance that might be subject to changes before scheduling Public Hearings. Larry is to review zoning ordinance and make recommendation to Planning Commission.

SMARTrails: Karen gave a report on current activity. June 12, 2023 minutes were reviewed. Karen announced she will be resigning from SMARTrails Committee, Board of Trustees will be notified.

Reports:

Zoning Administrator: Larry Thompson reviewed zoning activity report for June. Included was breakdown on complaints he investigated.

Supervisors Report: The entrance parking lots at Sundling and Magoon Creek parks have been paved and ready for traffic Thursday, July 7, 2023. Installation of light at entry to Magoon moving forward.

Zoning Board of Appeals: No report.

Board of Trustees: Regular meeting minutes from July 6, 2023 were reviewed.

Downtown Development Authority: Regular meeting minutes from July 6, 2023 were reviewed. DDA Director's report was submitted by Tamara Buswinka, DDA Director for July 6, 2023. Food Trucks and band to perform at lot near old Pebbles store in August, 2023.

Communications: None

Public Comment: None

Any Other Business: None

Motion by Kuk, seconded by Kolk to adjourn the meeting. All in favor. M/C

Meeting adjourned at 6:50 p.m.

Respectfully submitted,

Roger Dittmer, Secretary  
Charter Township of Filer Planning Commission