

Charter Township of Filer
PLANNING COMMISSION REGULAR MEETING MINUTES
August 15, 2023
Filer Township Hall, 2505 Filer City Road, Manistee, MI 49660

Present: Karen Kolk, Jennifer Williams, Glenn Mandeville, Roger Dittmer, Kathy Gutowski, Donald Kuk

Absent: Shirley Ball

Also present: Larry Thompson, Zoning Administrator and Richard Wilson, Township Attorney

Meeting was called to order at 6:00 p.m. by Chairperson Williams with the Pledge of Allegiance.

Motion by Kuk, seconded by Gutowski to approve the meeting agenda as presented. All in favor. M/C

Motion by Kolk, seconded by Mandeville to approve the July 18, 2023 regular meeting minutes as presented. All in favor. M/C

Notes and action on ordinance and definition review:

1. Waterfront setback: EGLE was in agreement with Filer changes per letter to Township Attorney Richard Wilson.
2. Junk violation changes.
3. Richard to clarify and define household pets in high density.
4. Medium density ordinance is violated more with set back requirements because of smaller lots.
5. Richard to clarify difference of a parcel and a lot. Wording in current ordinance is not clear.

Reports:

Zoning Administrator: Larry Thompson reviewed zoning activity report for July.

Supervisors Report: No report.

Zoning Board of Appeals: No report.

Board of Trustees: Regular meeting minutes from August 1, 2023 were reviewed.

Downtown Development Authority: Regular meeting minutes from August 1, 2023 were reviewed. Minutes included proposal of professional services submitted by Fishbeck Engineers/Architects/Scientists/Construction, Traverse City, Michigan.

Communications:

1. DDA proposal from Fishbeck to provide technical, administrative and consulting services on request by DDA.
2. Professional Services Agreement with Charter Township of Filer DDA and Fishbeck.

Public Comment: None

Any Other Business: None

Motion by Kuk, seconded by Gutowski to adjourn the meeting. All in favor. M/C

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Roger Dittmer, Secretary
Charter Township of Filer Planning Commission