

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING
Filer Township Hall
2505 Filer City Rd., Manistee, Michigan 49660
Tuesday, September 5, 2023 at 6:00 p.m.

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

- 6:00 p.m. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
ROLL CALL
CONSIDERATION OF APPROVAL OF MEETING AGENDA
CONSIDERATION OF APPROVAL OF CONSENT AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Regular Meeting held on August 1, 2023.
- B. Financial Reports
- C. Approval of the Township General Fund expenditures (including Fire Dept.)
Checks #40832 through #40917.

Accounts Payable	\$64,200.17
Payroll	<u>\$17,061.38</u>
Total	\$81,261.55
- D. Approval of Water Department Expenditures checks #3128 through #3141. Total: \$41,030.74.
- E. Approval of Sewer Operating Expenditure checks #1208 through #1212. Total: \$13,511.17.
- F. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$3,456.03.
- G. Approval for Manistee Lions Club to hold annual White Cane Days on September 8 and 9, 2023 at various locations in the Township.
- H. Approval for Fire Department officers to attend Emerging Issues in Emergency Services seminar at a rate of \$125.00 per person plus accommodations.
- I. Approval for the Ragnar Relay Michigan long distance running race from Muskegon to Traverse City to pass through Filer Township, to be held September 22-23, 2023. Proceeds will be donated to a designated charity.

PUBLIC COMMENT

COMMUNICATIONS/ANNOUNCEMENTS

- A. Department of Treasury assessment roll and practices audit letter
- B. Pine Ridge irrigation repair

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows. (**Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Operations Services
 - a. Consideration of Approval of the Operations, Maintenance and Management Services Agreement for October 1, 2023 to September 30, 2026.
- B. *Sewer Report
- C. *Downtown Development Authority
 - a. Director's Report

- D. Board of Review
- E. *Building and Grounds Committee
- F. *Planning Commission
- G. *Office of the Zoning Administrator
- H. Personnel Committee
- I. Elections Commission
- J. *Fire Department
- K. Zoning Board of Appeals
- L. PEG

NEW BUSINESS

- A. Consideration of approval of the Charter Township of Filer Petty Cash Policy.
- B. Consideration of approval of the Charter Township of Filer Capitalization Policy.
- C. Consideration of approval Property Access Agreement Form from Fishbeck/Stearns Drilling and authorize Township Supervisor to sign.
- D. Consideration of approval in the amount of \$4,186.00 to Kerr Pump and Supply, Quote #QTE224250, for well #3 motor inspection and bench testing.
- E. Consideration of Wade Trim proposal for professional services for Well #3 replacement.
- F. Consideration of approval in the amount of \$3,300.00 to Brian's Superior Sealcoating, Proposal dated August 31, 2023, for 28th Street road repair.
- G. Opening of sidewalk repair sealed bids.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**

NOTE: FILER TOWNSHIP WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES SUCH AS AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON 14 DAYS NOTICE TO FILER CHARTER TOWNSHIP. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT CHARTER TOWNSHIP OF FILER HALL BY WRITING CHARTER TOWNSHIP OF FILER HALL, 2505 FILER CITY RD., MANISTEE, MI 49660 OR CALLING 231-723-3138.