

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING

Filer Township Hall
2505 Filer City Rd., Manistee, Michigan 49660
Tuesday, December 5, 2023 at 6:00 p.m.

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

- 6:00 p.m. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
ROLL CALL
CONSIDERATION OF APPROVAL OF MEETING AGENDA
CONSIDERATION OF APPROVAL OF CONSENT AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Regular Meeting held on November 7, 2023.
- B. Financial Report
- C. Approval of the Township General Fund expenditures (including Fire Dept.)
Checks #41077 through #41153.

Accounts Payable	\$39,516.01
Payroll	<u>\$15,324.11</u>
Total	\$54,840.12
- D. Approval of Water Department Expenditures checks #3164 through #3179. Total: \$38,120.75.
- E. Approval of Sewer Operating Expenditure checks #1221 through #1222. Total: \$754.80.
- F. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$3,735.31.
- G. Approval of Board of Review members to attend a free virtual State Tax Commission training at Manistee City Hall. This will satisfy the PA 600-mandated training requirement.

PUBLIC COMMENT

PRESENTATIONS

- A. Tracy Davis, Housing North
- B. Tamara Buswinka, Downtown Development Authority Director

COMMUNICATIONS/ANNOUNCEMENTS

- A. Township of Arcadia Notice of Public Hearing on proposed ORV ordinance.

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows. (**Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Operations Services
- B. *Sewer Report
- C. *Downtown Development Authority
 - a. Director's Report
- D. Board of Review
- E. *Building and Grounds Committee
- F. *Planning Commission
- G. *Office of the Zoning Administrator

- H. Personnel Committee
- I. Elections Commission
- J. *Fire Department
- K. Zoning Board of Appeals
- L. PEG

NEW BUSINESS

- A. Upon Supervisor's recommendation, consideration of approval of the appointment of one Planning Commission member to serve a 3-year term ending December 31, 2026. (One Applicants/One Vacancy).
- B. Consideration of approval of the presented Downtown Development Authority's Engagement Agreement from Latitude 44 and Owner Tamara Buswinka for a period January 1, 2024 ending December 31, 2024 in the amount of \$25,000 to be paid in four equal payments as specified by contract.
- C. Consideration of approval of a request from Linda DeVries to renew her Recreation Center Rental Agreement for a one-year period beginning January 1, 2024 to December 31, 2024, offering Jazzercise dance/exercise classes three days per week, at a cost of \$160.00 per month.
- D. Consideration of proposed Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2024 calendar year at a cost of \$4.65 per parcel.
- E. Consideration of proposed Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2024 Collection at a cost of \$1.00 per parcel.
- F. Consideration of approval Northern Pump & Well Proposal 23-Q2984A in the amount of \$19,693.00 to test and clean Well #2.
- G. Consideration of approval for Northern Pump & Well, Well and Pump Testing Service Agreement for annual testing and service for Wells 2, 3, and 4 at a cost of \$350/well.
- H. Consideration of approval of the presented Resolution Establishing Poverty Guidelines for Exemption from Property Tax Contributions.
- I. Consideration of approval of a RESOLUTION OF THE CHARTER TOWNSHIP OF FILER BOARD OF TRUSTEES PURSUANT TO RESOLUTION NO. 2001-06A and 1954 P.A. 188, AS AMENDED, REDETERMINING THE TOTAL COSTS OF SERVICES FOR THE YEAR 2023 AND DIRECTING THE SUPERVISOR TO EXTEND SUCH COSTS UPON THE HORIZON POINTE SPECIAL ASSESSMENT ROLL.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**

NOTE: FILER TOWNSHIP WILL PROVIDE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES SUCH AS AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON 14 DAYS NOTICE TO FILER CHARTER TOWNSHIP. INDIVIDUALS WITH DISABILITIES REQUIRING AUXILIARY AIDS OR SERVICES SHOULD CONTACT CHARTER TOWNSHIP OF FILER HALL BY WRITING CHARTER TOWNSHIP OF FILER HALL, 2505 FILER CITY RD., MANISTEE, MI 49660 OR CALLING 231-723-3138.