

CHARTER TOWNSHIP OF FILER
2505 FILER CITY ROAD, MANISTEE, MI 49660
BOARD OF TRUSTEES REGULAR MEETING MINUTES
DECEMBER 5, 2023

Present: Dean Kruse, Dale Kolanowski, Shirley Ball, Terry Walker, Brian Krus, Tom Chycinski, Tom Stege

Absent: None

Meeting was called to order by Supervisor Walker at 6:01 p.m.

Motion by Chycinski, seconded by Kruse to approve the meeting agenda with the addition of Item "J" Review and discussion and possible approval of Operations Services contract. All in favor. M/C

Motion by Stege, seconded by Kolanowski to approve the consent agenda as presented. M/C

Public Comment: None offered at this time.

Special Presentation:

Downtown Development Director, Tamara Buswinka, gave a review of year 2023. More events are in the planning stage for 2024. The Hamlet Developers expect to be able to focus on Filer Township in the first quarter of 2024.

Tracy Davis of Housing North gave a slide presentation of data and statistics of all counties in our region regarding housing. Information will be provided to the township that can be accessed online.

New Business:

Upon Supervisors recommendation, motion by Stege, seconded by Krus to appoint Glenn Mandeville to a three-year term on the Planning Commission ending December 31, 2026. All in favor. M/C

Motion by Kruse, seconded by Stege, to approve the presented Downtown Development Authority Engagement Agreement with Latitude 44 and owner Tamara Buswinka for a period January 1, 2024 ending December 31, 2024 in the amount of \$25,000 annually to be paid in four equal payments as specified by contract. Roll Call Vote: Krus-yes, Ball-no, Kruse-yes, Walker-yes, Kolanowski-yes, Chycinski-yes, Stege-yes. 6 Yeas, 1 Nay. M/C

Motion by Kolanowski, seconded by Krus to approve the presented contract to renew the Jazzercise and Linda DeVries Rental Agreement at the Recreation Center for a one-year period beginning January 1, 2024 to December 31, 2024, offering Jazzercise dance/exercise classes three days per week, at a cost of \$160.00 per month. All in favor. M/C

Motion by Kruse, seconded by Krus to approve the presented Contractual Services Agreement whereby the County of Manistee agrees to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Charter Township of Filer for the 2024 calendar year at a cost of \$4.65 per parcel. All in favor. M/C

Motion by Kruse, seconded by Kolanowski to approve the presented Contractual Services Agreement S.E.T. Summer Tax Collection between Manistee County and the Charter Township of Filer whereby the County of Manistee agrees to provide the Charter Township of Filer with the necessary personnel, materials, equipment and technology to prepare the summer tax billing for the State Education Tax 2024 Collection at a cost of \$1.00 per parcel. All in favor. M/C

Motion by Kruse, seconded by Krus to approve the presented Northern Pump & Well Proposal 23-Q2984A in the amount of \$19,693.00 to test and clean Well #2. Roll Call Vote: Krus-yes, Stege-yes, Ball-yes, Kruse-yes, Kolanowski-yes, Chycinski-yes, Walker-yes. 7 Yeas, 0 Nays. M/C

Motion by Krus, seconded by Chycinski to approve the presented Northern Pump & Well Service Agreement for annual testing of the wells and pumps and service for Wells 2, 3, and 4 at a cost of \$350/well. All in favor. M/C

Motion by Kruse, seconded by Stege to approve the presented Resolution Establishing Poverty Guidelines for Exemption from Property Tax Contributions. Roll Call Vote: Ball-yes, Krus-yes, Stege-yes, Walker-yes, Chycinski-yes, Kruse-yes, Kolanowski-yes. 7 Yeas, 0 Nays. M/C

Motion by Kolanowski, seconded by Chycinski to approve the presented RESOLUTION OF THE CHARTER TOWNSHIP OF FILER BOARD OF TRUSTEES PURSUANT TO RESOLUTION NO. 2001-06A and 1954 P.A. 188, AS AMENDED, REDETERMINING THE TOTAL COSTS OF SERVICES FOR THE YEAR 2023 AND DIRECTING THE SUPERVISOR TO EXTEND SUCH COSTS UPON THE HORIZON POINTE SPECIAL ASSESSMENT ROLL. Roll Call Vote: Kolanowski-yes, Kruse-yes, Chycinski-yes, Krus-yes, Ball-yes, Walker-yes, Stege-yes. 7 Yeas, 0 Nays. M/C

Motion by Krus, seconded by Kolanowski to approve the presented contract with Operations Services providing for a two-year, six percent increase retroactive to October 1, 2023 and authorize the Supervisor and Township Attorney to make non-substantive changes in language. Roll Call Vote: Stege-yes, Kruse-yes, Kolanowski-yes, Chycinski-yes, Ball-yes, Walker-yes, Krus-yes. 7 Yeas, 0 Nays. M/C

Public Comment: None offered at this time

Motion by Kolanowski, seconded by Kruse to adjourn the meeting. All in favor. M/C

Meeting adjourned at 7:17 p.m.

Submitted,

Shirley Ball
Township of Filer Clerk