

# Charter Township of Filer DDA

## Regular Meeting

### Proposed Minutes

November 7, 2023  
4:30pm

Filer Township Offices  
2111 Nelson Street, Manistee, MI 49660  
231-723-3138

Chair	Vice-Chair	Treasurer	Supervisor	Member	Member	Member	Member	Member	Director
Robert Yates	Tom Chycinski	Kathy Gutowski	Terry Walker	Kyle Gurzynski	Al Frye	Mathew Johnson	Bhavik Patell	Vacant	Tamara Buswinka

### Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Yates at 4:30p.m.

### DDA Informational Meeting

#### Roll Call

Members Present: Yates, Walker, Patell, Chycinski, Gutowski, Frye, Johnson

Members Excused Absence: Gurzynski

Members Unexcused Absence:

Others Present: Buswinka

#### Consent Agenda

*Chycinski moved, supported by Frye, to approve the consent agenda and pay the following bills:  
Fishbeck \$146.00 Motion passed unanimously.*

#### Consideration of the Minutes

*Gutowski moved, supported by Johnson, to approve the November 7, 2023 minutes.  
Motion passed unanimously.*

#### Treasurer's Report

*Chycinski moved, supported by Johnson, to approve the Treasurer's Report. Motion passed unanimously.*

## Chairman's Report

*Walker moved, supported by Gutowski, to not have a February 2024 DDA meeting. Motion passed unanimously.*

*Frye moved, supported by Gutowski, to approve the 2024 DDA Meeting Schedule as presented with the exclusion of a February meeting. Motion passed unanimously.*

## Supervisor's Report

No report.

## Director's Report

See attached report.

*Gutowski moved, supported by Johnson, to split the \$1000.00 budgeted for the Holiday Up Filer! competition evenly between Pizza Hut and Gil-Roys. Roll Call Vote: Yates; Yes, Walker; Yes, Johnson; Yes, Chycinski; Yes, Frye; Yes; Patell, Yes. Motion passes.*

## Board Member Comments

No additional comments.

## Public Comment

No public comments.

## Adjournment

*Chycinski moved, supported by Johnson, to adjourn the meeting at 5:30p.m. Motion passed unanimously.*

## Meeting Minutes Approval

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Al Frye, DDA Secretary*

**Next regularly scheduled Board meeting is Tuesday, January 2, 2024 at 4:30pm.** A meeting informational packet is available for public inspection at the Filer Township office, 2505 Filer City Road. The Filer Township DDA does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. The DDA Chairperson has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disability Act, and the rights provided thereunder, are available from the DDA.

# DDA Director Report

December 2023

## Hamlet:

I spoke to Geerlings Development. They have communicated that they are finishing up a project in Holland and can not focus on Filer until they get further along in their other project. They did not give me a timeline.

## Holiday Lighting:

We had two competitors: Pizza Hut and Gil-Roy's. The judges determined that they both were worthy of a first place prize and recommended that the \$1000.00 budgeted for the competition be split evenly between the two.

## Hillside Plaza:

Hillside Plaza will be starting their facade improvements soon. They will be painting the exterior to match the UHaul facade.

## Act 57:

Tom Stege submitted the Act 57 reporting form to the MI Department of Treasury; the DDA is in compliance with the State regulations.

## Zoning:

In consultation with Richard Wilson, zoning in the Filer Town Center #1 and #2 district allows for residential land uses.

Submitted by:

Tamara Buswinka, DDA Director

