

# Charter Township of Filer DDA

## Regular Meeting

### Proposed Minutes

January 2, 2024  
4:30pm

Filer Township Offices  
2111 Nelson Street, Manistee, MI 49660  
231-723-3138

Chair	Vice-Chair	Treasurer	Supervisor	Member	Member	Member	Member	Member	Director
Robert Yates	Tom Chycinski	Kathy Gutowski	Terry Walker	Kyle Gurzynski	Al Frye	Mathew Johnson	Bhavik Patell	Vacant	Tamara Buswinka

### Call to Order/Pledge of Allegiance

The meeting was called to order by Chairperson Yates at 4:30p.m.

### Roll Call

Members Present: Yates, Gurzynski, Walker, Patell, Chycinski, Frye

Members Excused Absence: Gutowski, Johnson

Members Unexcused Absence:

Others Present: Buswinka

### Consent Agenda

No consent agenda.

### Consideration of the Minutes

*Chycinski moved, supported by Frye, to approve the December 5, 2023 minutes with the following correction: Change in the heading the date of November 7, 2023 to December 5, 2023.*

*Motion passed unanimously.*

### Treasurer's Report

*Walker moved, supported by Gurzynski, to approve the Treasurer's Report. Motion passed unanimously.*

*Gurzynski moved, supported by Frye, to accept the Proposed DDA 2024-25 budget as presented and to send the budget on to the Township Board for their approval. Motion passed unanimously.*

## Chairman's Report

*Gurzynski moved, supported by Chycinski, to nominate Bob Yates, and Bob Yates accepted the nomination, to hold the position of Chair of the DDA for 2024. Motion passed unanimously.*

*Gurzynski moved, supported by Frye, to nominate Tom Chycinski, and Tom Chycinski accepted the nomination, to hold the position of Vice-Chair of the DDA for 2024. Motion passed unanimously.*

*Yates moved, supported by Chycinski, to nominate Kathy Gutowski to hold the position of Treasurer of the DDA for 2024. Motion passed unanimously.*

*Gurzynski moved, supported by Walker, to nominate Al Frye, and Al Frye accepted the nomination, to hold the position of Secretary of the DDA for 2024. Motion passed unanimously.*

## Supervisor's Report

No report.

## Director's Report

See attached report.

## Board Member Comments

Chycinski discussed placing a sidewalk on the Wellness Center property near the Filer Township welcome sign.

## Public Comment

No public comments.

## Adjournment

*Gurzynski moved, supported by Patell, to adjourn the meeting at 5:35p.m. Motion passed unanimously.*

## Meeting Minutes Approval

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Al Frye, DDA Secretary*

**Next regularly scheduled Board meeting is Tuesday, March 5, 2024 at 4:30pm.** A meeting informational packet is available for public inspection at the Filer Township office, 2505 Filer City Road. The Filer Township DDA does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. The DDA Chairperson has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disability Act, and the rights provided thereunder, are available from the DDA

# DDA Director Report

December 2023

## Hamlet:

I spoke to Geerlings Development. They have communicated that they are finishing up a project in Holland and can not focus on Filer until they get further along in their other project. They did not give me a timeline.

## Holiday Lighting:

We had two competitors: Pizza Hut and Gil-Roy's. The judges determined that they both were worthy of a first place prize and recommended that the \$1000.00 budgeted for the competition be split evenly between the two.

## Hillside Plaza:

Hillside Plaza will be starting their facade improvements soon. They will be painting the exterior to match the UHaul facade.

## Act 57:

Tom Stege submitted the Act 57 reporting form to the MI Department of Treasury; the DDA is in compliance with the State regulations.

## Zoning:

In consultation with Richard Wilson, zoning in the Filer Town Center #1 and #2 district allows for residential land uses.

Submitted by:

Tamara Buswinka, DDA Director

