

CHARTER TOWNSHIP OF FILER
BOARD OF TRUSTEES REGULAR MEETING
Filer Township Hall
2505 Filer City Rd., Manistee, Michigan 49660
Tuesday, March 5, 2024 at 6:00 p.m.

AGENDA

Public comment on agenda items may be solicited during scheduled discussion. Agenda time may begin prior to the scheduled hour if items are completed in less time than allotted. In the interest of time public comment may be limited to once per issue per speaker not to exceed three (3) minutes. If a group of people wish to be heard on one subject, a spokesperson may be requested.

6:00 p.m. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

ROLL CALL

CONSIDERATION OF APPROVAL OF MEETING AGENDA

The following items are considered routine action. If any member of the board wishes to discuss an item on the consent agenda, it will be removed from the consent agenda and considered separately.

- A. Minutes of the Budget Hearing held on February 6, 2024.
- B. Minutes of the Regular Meeting held on February 6, 2024.
- C. Financial Report
- D. Approval of the Township General Fund expenditures (including Fire Dept.)
- E. Checks #41297 through #41364.
 - a. Accounts Payable \$78,983.87
 - b. Payroll \$17,480.13
 - c. Total \$96,464.00
- F. Approval of Water Department Expenditures checks #3210 through #3219. Total: \$52,578.22.
- G. Approval of Sewer Operating Expenditure checks #1229. Total: \$96.87.
- H. Approval of monthly ACH payments to State of Michigan and IRS in the amount of \$3,171.52.
- I. Approval of presented 2024/2025 Township Board monthly meeting schedule.
- J. Approval for a Budget Amendment to transfer \$5,000.00 from Fund Balance of the General Fund to Election Salaries.
- K. Approval for a Budget Amendment to transfer \$10,000.00 from Fund Balance of the General Fund to Professional Services.
- L. Approval of a request from the United Veteran's Council to purchase veteran's grave flags at a cost of \$300.00 to be used in cemeteries in Filer Township.
- M. Approval in the amount of \$625.00 to Uline for an Outdoor Park Grill.
- N. Approval for Master Citizen Planner members to attend the 2024 Master Citizen Planner Live Webinar Series offered at a cost of \$60.00.
- O. Approval for Clerk to attend MAMC Member Education Day on April 9, 2024 at Soaring Eagle Casino & Resort in Mt. Pleasant at a cost of \$50.00 plus accommodations.
- P. Approval for a Budget Amendment to transfer \$120,000.00 from Fund Balance of the General Fund to Insurance and Bonds.
- Q. Approval for a Budget Amendment to transfer \$1,000.00 from Fund Balance of the General Fund to Supervisor Salaries.
- R. Approval for a Budget Amendment to transfer \$2,000.00 from Fund Balance of the General Fund to Treasurers Salaries.
- S. Approval for a Budget Amendment to transfer \$2,000.00 from Fund Balance of the General Fund to Township Hall Utilities.
- T. Approval for a Budget Amendment to transfer \$5,000.00 from Fund Balance of the Garbage Fund to Professional Services.

PUBLIC COMMENT

PRESENTATIONS

- A. Mark Sohlden and Brad Kluczynski of Manistee County Road Commission

COMMUNICATIONS/ANNOUNCEMENTS

- A. Little Manistee Watershed Conservation Council letter
- B. Priority Health Wellness Campaign
- C. UHY Advisors Great Lakes, Inc. ARPA letter

DEPARTMENT AND COMMITTEE REPORTS - Reports may be given at any time during the meeting as time allows. (*Items Requiring Action or Reporting) (*Committee Meetings Held and/or Reports Submitted)

- A. *Operations Services
- B. *Sewer Report
- C. Downtown Development Authority-Cancelled
 - a. March Director's Report
- D. Board of Review
- E. Building and Grounds Committee-Cancelled
- F. *Planning Commission
- G. Office of the Zoning Administrator – No Items
- H. Personnel Committee
- I. Elections Commission
- J. *Fire Department
- K. Zoning Board of Appeals
- L. PEG

NEW BUSINESS

- A. Consideration of approval of presented Fiscal Year 2025 Budget, as discussed at the Budget Hearing held on February 6, 2024, and appropriate the millage for the purpose of 3.0000 Allocated-Operating.

NOTE: PLEASE BRING BUDGET FROM PUBLIC HEARING.

- B. Consideration of approval of Downtown Development Authority budget for fiscal year 2025, as discussed at the Budget Hearing held on February 6, 2024 and appropriate millage.
- C. Consideration of approval of presented Wages/Salaries/Charges & Fees Resolution for 2024/2025.
- D. Consideration of approval of Resolution to Establish Treasurer's Annual Salary.
- E. Consideration of approval of Resolution to Establish Clerk's Annual Salary.
- F. Consideration of approval of Resolution to Establish Supervisor's Annual Salary.
- G. Consideration of approval of Resolution to Establish Trustee's Annual Salary.
- H. Consideration of approval to hold the annual spring brush pick-up, and permission to advertise in newspaper to seek bids.
- I. Upon Supervisor's recommendation, consideration of approval of the appointment of a member with "interest in property in the Downtown Development District" to the Downtown Development Authority to serve a 4-year term ending December 31, 2027. (One Applicant/One Vacancy).
- J. Discussion on seeking quotes for liability insurance for the township.
- K. Consideration of approval for a request of financial support from the Mason-Lake Conservation District, in the amount of \$927.20 for the Household Hazardous Waste Clean Sweep Collection Day, to take place in Manistee County on Saturday, August 17, 2024.

PUBLIC COMMENT

ANY OTHER BUSINESS TO COME BEFORE THE BOARD

8:00 p.m. **ADJOURN**