

CHARTER TOWNSHIP OF FILER  
2505 FILER CITY ROAD, MANISTEE, MI 49660  
DOWNTOWN DEVELOPMENT AUTHORITY RESCHEDULED REGULAR MEETING MINUTES  
FEBRUARY 5, 2025

Present: Jackie O'Connor, Kathy Gutowski, Terry Walker, Al Frye, Kyle Gurzynski, Bhavik Patel

Absent: Bob Yates, Jamie Catlett, Mathew Johnson

Meeting was called to order by Vice-Chairman Gurzynski at 4:00 p.m. with the pledge of allegiance.

Motion by O'Connor, seconded by Gutowski to approve the meeting agenda as presented. All in favor. M/C

Motion by Walker, seconded by Gutowski to approve the consent agenda as presented. All in favor. M/C

Motion by O'Connor, seconded by Frye to approve the January 17, 2025 Special Meeting Minutes as presented. All in favor. M/C

Treasurer's Report: Reminder that all contracted vendors expenses must be approved by the DDA prior to service.

Motion by Walker, seconded by Gutowski to approve the Treasurer's Report as presented. All in favor. M/C

Motion by Walker, seconded by O'Connor to approve payment to The Sign Guy in the amount of \$225.00 and with cancellation for next year. All in favor. M/C

Public Comment: Tyler Leppanen from Little River Holdings gave an update on property development. Some current interest from potential tenants.

Chairman's Report: None

Supervisor's Report:

Predevelopment Agreement: Copy of the amended agreement was given to Little River Holdings.

Motion by Frye, seconded by O'Connor to accept agreement and send to Township Board for approval. All in favor. M/C

US-31 Resolution: DDA Board approved support of TAP project.

Old Business:

DDA Director Job Description:

Motion by O'Connor, seconded by Frye to accept the DDA Director Job Description with a change under Compensation and Hours, item b., replace all wording to read "Contractual pay negotiable". All in favor. M/C

Update on document/file retrieval from Latitude 44: Yates is working with Tamara on this.

New Business:

Motion by Gutowski, seconded by Walker to cancel April meeting unless needed and move the May 6<sup>th</sup> meeting to May 8<sup>th</sup> due to election. All in favor. M/C

Public Comment: None offered at this time.

Motion by Walker, seconded by O'Connor to adjourn the meeting. All in favor. M/C

Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Al Frye, DDA Secretary